

CITY COUNCIL
COMMUNICATION:

03-064

AGENDA:

FEBRUARY 10, 2003

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY
FINANCE DIRECTOR

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

Kurt Bender, (0-NR), Senior Police Officer; and Rahn Bjornson, (0-NR), Senior Police Officer, to Fresno, California, from February 22, 2003 to February 28, 2003, to interview witnesses in two homicide cases.

Leonard Murray, (0-NR), Police Captain, to Boston, Massachusetts, from June 7, 2003 to June 27, 2003, to attend the Senior Management Institute for Police, which provides intensive training in the latest management concepts in business and government.

FISCAL IMPACT —

Cost of travel is \$3,746 (Bender and Bjornson); and \$6,725, respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code POL070100, page 20-17 (Bender and Bjornson); and Index Code HRS980100 (\$2,262), page 13-15/Index Code POL982200 (\$4,463), page 20-27.

The total expended on City travel from July 1, 2002 through February 5, 2003, is \$221,570.90; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

