

**CITY COUNCIL
COMMUNICATION:**

03-094

AGENDA:

FEBRUARY 24, 2003

SUBJECT:

CITY OF DES
MOINES
OCCUPATIONAL
HEALTH CARE
SERVICES

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

THOMAS G. TURNER
HUMAN
RESOURCES
DIRECTOR

ITEM 60

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

Report to Council results of the Occupational Health Care Services Request for Proposals (RFP) approved December 2, 2002 (Roll Call No. 02-2809) and to inform Council of the City Manager's selection of Des Moines University (3200 Grand Avenue, Des Moines, Stephen Denge, Interim President) effective no later than April 1, 2003, upon completion of negotiations with the Legal Department.

FISCAL IMPACT —

Des Moines University's proposal for clinic services is \$221,700 and an additional \$30,000 for physical therapy. Fiscal Year (FY) 2004 clinic budget is \$277,094.

RECOMMENDATION —

Receive and file the City Manager selection of Des Moines University as the City's occupational health services provider.

BACKGROUND —

In 1997, the City secured a facility to house a City of Des Moines Employee Health Clinic and procure occupational health services through an RFP. Concentra Medical Centers was awarded a contract to provide these services for a period of one year with three annual renewals terminating on March 14, 2003.

In Spring of 2002, an employee committee representing Police, Fire, Park and Recreation, Public Works, Human Resources, and Legal (both management and labor) was formed to consider three items pertaining to occupational health services. These items were: 1) Should the City continue to rent and operate a health center dedicated to City employees; 2) Is the scope of medical treatment services currently provided adequate for the City workforce; and 3) Are the qualities of services provided by contracted medical providers at the desired level and if not, what are the deficiencies.

Through this process, the committee evaluated the aforementioned items, conducted an employee and supervisor survey, and constructed an RFP for occupational health care services. The RFP

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approved by Council on December 2, 2002 contained four components: 1) Clinic services provided at a non-City clinic; 2) Physical therapy services; 3) Clinic services at the City clinic; and 4) Bill review services.

Three firms submitted bids to provide clinic services at their own facility, five firms submitted proposals to provide physical therapy, one firm submitted a bid to operate the City's clinic, and one company submitted a proposal to conduct bill review for work related medical care (surgeries, prescriptions, and other specialty care).

At this time, staff is only addressing occupational clinic services and physical therapy. Selection of a bill review firm will be brought to Council at a later date.

The committee's review work consisted of touring all three clinics and their physical therapy departments. Clinic doctors and staff were interviewed as well.

Through the evaluation and rating process, Des Moines University was unanimously selected for both occupational health services and physical therapy. Des Moines University received the highest rating in all four criteria set forth in the RFP, including cost. Services to be provided by Des Moines University include but are not limited to: injury care, pre-employment physicals, drug and alcohol testing, hearing test, laboratory work, immunizations, x-rays, and physical therapy. Further, the committee determined that quality of care would increase by closing the dedicated City clinic, because all injured employees would see a physician. Currently, a doctor is only on-site for 12-hours per week.

Per the December 2, 2002, Council authorized the Legal Department and City Manager to negotiate a contract for the Mayor's signature.

