

CITY COUNCIL
COMMUNICATION:

03-095

AGENDA:

MARCH 10, 2003

SUBJECT:

OUT-OF-STATE
TRAVEL

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY
FINANCE DIRECTOR

ITEM 49

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

Mike McPherson, (0-R), City Council Member, to Las Vegas, Nevada, from May 18, 2003 to May 22, 2003, to attend the Annual Shopping Center Conference and will be looking into retail and development opportunities to relocate in Des Moines in an attempt to revitalize our shopping centers.

Eric A. Anderson, (5-R), City Manager; and Michael Armstrong, (1-R), Chief Information Officer, to Miami, Florida, from April 8, 2003 to April 11, 2003, to attend the 2003 Congress of Public Technologists sponsored by Public Technology, Inc. (PTI). The conference is entitled "Crossing Boundaries Through Technology Leadership." Mr. Anderson will be a speaker at the conference, and Mr. Armstrong is the Chair of PTI's Telecommunications and Information Task Force.

Kelly Willis, (0-NR), Police Captain, to Boston, Massachusetts, from July 12, 2003 to August 1, 2003, to receive intensive training in the latest management concepts in business and government at the Senior Management Institute for Police.

David Blaylock, (0-R), Senior Police Officer/Fire Investigator, to Sparks, Nevada, from April 13, 2003 to April 19, 2003, to attend a training conference which will provide fire investigators with the latest in fire investigation techniques.

FISCAL IMPACT —

Cost of travel is \$1,450; \$2,518 (Anderson and Armstrong); \$6,861; and \$1,526 respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code MCC010000, page 18-7; Index Code CMO010000, page 7-8 (Anderson) and Index Code IFT010000, page 15-8 (Armstrong); Index Code HRS980100, page 13-12; and Index Code POL982200, page 20-20.

The total expended on City travel from July 1, 2002 through March 5, 2003, is \$261,794.77; the total amount budgeted for City travel is approximately \$346,000.

RECOMMENDATION —

Approval.

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BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

