

**CITY COUNCIL
COMMUNICATION:**

03-119

AGENDA:

MARCH 10, 2003

SUBJECT:

AGREEMENT FOR
WRF OPERATOR
TRAINING

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

WILLIAM STOWE
PUBLIC WORKS
DIRECTOR

JEB E. BREWER, P.E.
CITY ENGINEER

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

A Professional Services Agreement has been negotiated with the firm of M&M Environmental Services, Inc., an Iowa Corporation (Steve Moehlmann, President, 1810 Bel-Air Drive, Ames, IA 50010) to conduct wastewater operator training services for the City of Des Moines in a lump sum amount not to exceed \$18,438.26 for actual costs incurred for direct labor, indirect costs, and other direct costs.

FISCAL IMPACT —

The funding is budgeted in Wastewater Reclamation Facility (WRF) – Small Projects Fiscal Year (FY) 2002 (Index Code 397562, Account 543020, Fund EN267, Organization ENG990000, Project WRA075).

RECOMMENDATION —

Approval of agreement with M&M Environmental Services for wastewater operator training in the amount of \$18,438.26.

BACKGROUND —

As part of the workforce flexibility at the WRF, training is required to obtain Wastewater Operator Certification for Grades I, II, III, and IV. This certification training is offered to several labor classifications at the WRF. Training will be offered at the WRF by M&M Environmental Services, Inc. staff.

The training is essential to efficiently operate the WRF. As the operational staff becomes smaller, the pool of qualified operators decreases. To offset the decrease in operational staff, personnel that have traditionally not been licensed as operators are being trained and certified by the Iowa Department of Natural Resources (IDNR). Certification requires passing an examination administered by the IDNR.

Bids were requested for training personnel in wastewater operations from several sources. M&M Environmental Services was able to provide the needed services at the lowest overall cost to the WRF. Several options for acquiring the training were investigated prior to selecting M&M Environmental Services. M&M Environmental Services was chosen because:

-Cost of training is \$375 per student vs. \$430 through other sources.

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| | <ul style="list-style-type: none">-Training is customized toward the needs of WRF personnel.-Training is conducted onsite and available to more personnel.-Overtime is minimized due to the flexibility of the provider. |
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