

**CITY COUNCIL
COMMUNICATION:**

03-148

AGENDA:

APRIL 7, 2003

SUBJECT:

AGREEMENT WITH
THE EMPLOYEE
ASSISTANCE
PROGRAM
(EMPLOYEE AND
FAMILY
RESOURCES)

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

THOMAS G. TURNER
HUMAN RESOURCES
DIRECTOR

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

The Employee Assistance Program (Employee and Family Resources, 505 – 5th Avenue, Suite 600, Des Moines, Iowa 50309, Paul Hedquist, CEO) has submitted its annual addendum to the existing contract with the City to provide assessment and referral counseling for City employees and their family members. No increase costs over the previous year are required in this renewal. The addendum provides for the same annual service fee, as did the prior agreement.

FISCAL IMPACT —

The cost of service for May 1, 2003 through April 30, 2004 is \$24,000 (\$12 per employee). Funds are provided in the Employee Benefits Account of the Trust and Agency Fund.

RECOMMENDATION —

Approval and authorization to execute a one-year renewal of the agreement.

BACKGROUND —

Since 1989, the City has contracted with Employee and Family Resources for counseling services for City employees. Confidential services are provided at no cost to employees and their family members for initial assessment and referral for a variety of personal problems including family, marital, financial, work-related, legal, emotional, alcohol/drug concerns, or other problems that interfere with daily living.

