

CITY COUNCIL  
COMMUNICATION:

03-149

AGENDA:

APRIL 7, 2003

SUBJECT:

OUT-OF-STATE  
TRAVEL

TYPE:

RESOLUTION

ORDINANCE  
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY  
FINANCE DIRECTOR

ITEM 34

OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA

**SYNOPSIS —**

**Angela Dierenfeld, (0-NR), Police Identification Technician**, to Detroit, Michigan, from May 19, 2003 to May 24, 2003. The purpose of this training is to offer specialized instruction regarding death investigations, which is by far the most complex of all forensic investigations. The attendee would receive the most current information regarding the analysis of crime scene evidence and wound pathology.

**Eric A. Anderson, (7-R), City Manager**, to Washington, DC, from April 23, 2003 to April 25, 2003. Mr. Anderson will be attending a meeting of the Committee on Geography, National Academy of Sciences, National Research Council. All expenses will be paid by the National Academy of Sciences. Although this trip does not require approval under Council policy, Council authorization is requested.

**Jan Ownes Bruene, (0-R), Vice President, The Corporation for Economic Development in Des Moines; and Terry Vorbrich, (0-R), Economic Development Coordinator**, to Phoenix, Arizona. Participants will receive updates by the U.S. Small Business Administration (SBA) and the National Association of Development Companies on changes in the SBA 504 Loan Program; technical/regulatory issues and training; marketing 504 loans; and Board liability issues.

**FISCAL IMPACT —**

Cost of travel is \$1,541 (Dierenfeld); \$0; and \$3,060 (Bruene and Vorbrich), respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code POL982200, page 20-20 (Dierenfeld); and Index Code CMO140000, page 7-11 under SP743, CMO980717, Economic Development Enterprise Fund (Bruene and Vorbrich).

The total expended on City travel from July 1, 2002 through April 2, 2003, is \$284,235.77; the total amount budgeted for City travel is approximately \$346,000.

**RECOMMENDATION —**

**Approval.**

**BACKGROUND —**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the

	<p>Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.</p>
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