

**CITY COUNCIL
COMMUNICATION:**

03-171

AGENDA:

APRIL 7, 2003

SUBJECT:

2004 HUD
CONSOLIDATED
PLAN SCHEDULE

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

JAMES GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

The City Council is asked to approve a schedule for the development of the 2004 Housing and Urban Development (HUD) Consolidated Plan; Fifth Year Action Plan, beginning January 1, 2004. Attached to the roll call is a proposed schedule for development of the 2004 HUD Consolidated Plan, which allocates Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Shelter Grant (ESG), funding.

FISCAL IMPACT —

It is currently estimated that the allocation for the 2004 HUD Consolidated Plan programs will be as follows: CDBG - \$5,150,000; HOME - \$1,144,000; ESG - \$178,000.

RECOMMENDATION —

Approval.

BACKGROUND —

The City's 2004 Action Plan will be the fifth year of the current five-year HUD Consolidated Plan.

There are two significant changes to the schedule compared to prior years Consolidated Plan schedules. This year two City departments will share the responsibilities of the application and implementation processes for the Action Plan: the Community Development Department, Neighborhood Development Division, has the main responsibility for implementing the application process up through the June 26th application submission date, and the Des Moines Municipal Housing Agency, Community Investment Administration Division, will have responsibility for proposal deliberations and the allocation recommendation processes.

The application due date has been moved back one month to June to allow for changes in the staff review and recommendation process to the Neighborhood Revitalization Board (NRB). This will still provide sufficient time for potential applicants to receive the Notice of Funding Availabilities (NOFAs) and prepare applications.

The NRB recommended approval of the schedule at their meeting of March 5, 2003.

	<p>Additionally, it is recommended that the City Manager be granted the authority to make whatever adjustments are necessary to the schedule to ensure implementation of the 2004 HUD Consolidated Plan on January 1, 2004.</p>
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