

**CITY COUNCIL
COMMUNICATION:**

03-182

AGENDA:

APRIL 21, 2003

SUBJECT:

PY 2003 CDBG
NOTICE OF
FUNDING
AVAILABILITY FOR
DOWNTOWN
YOUTH SERVICES

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

JAMES GRANT
COMMUNITY
DEVELOPMENT
DIRECTOR

ITEM_____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

Approval of a Notice of Funding Availability (NOFA) for \$40,000 of Program Year (PY) 2003 Community Development Block Grant (CDBG) funding for a Downtown Youth Services project.

FISCAL IMPACT —

\$40,000 is set aside to fund this activity out of the PY2003 CDBG allocation from the U.S. Department of Housing and Urban Development (HUD) to the City as directed by the City Council approved 2003 Action Plan of the Five-Year Consolidated Plan.

RECOMMENDATION —

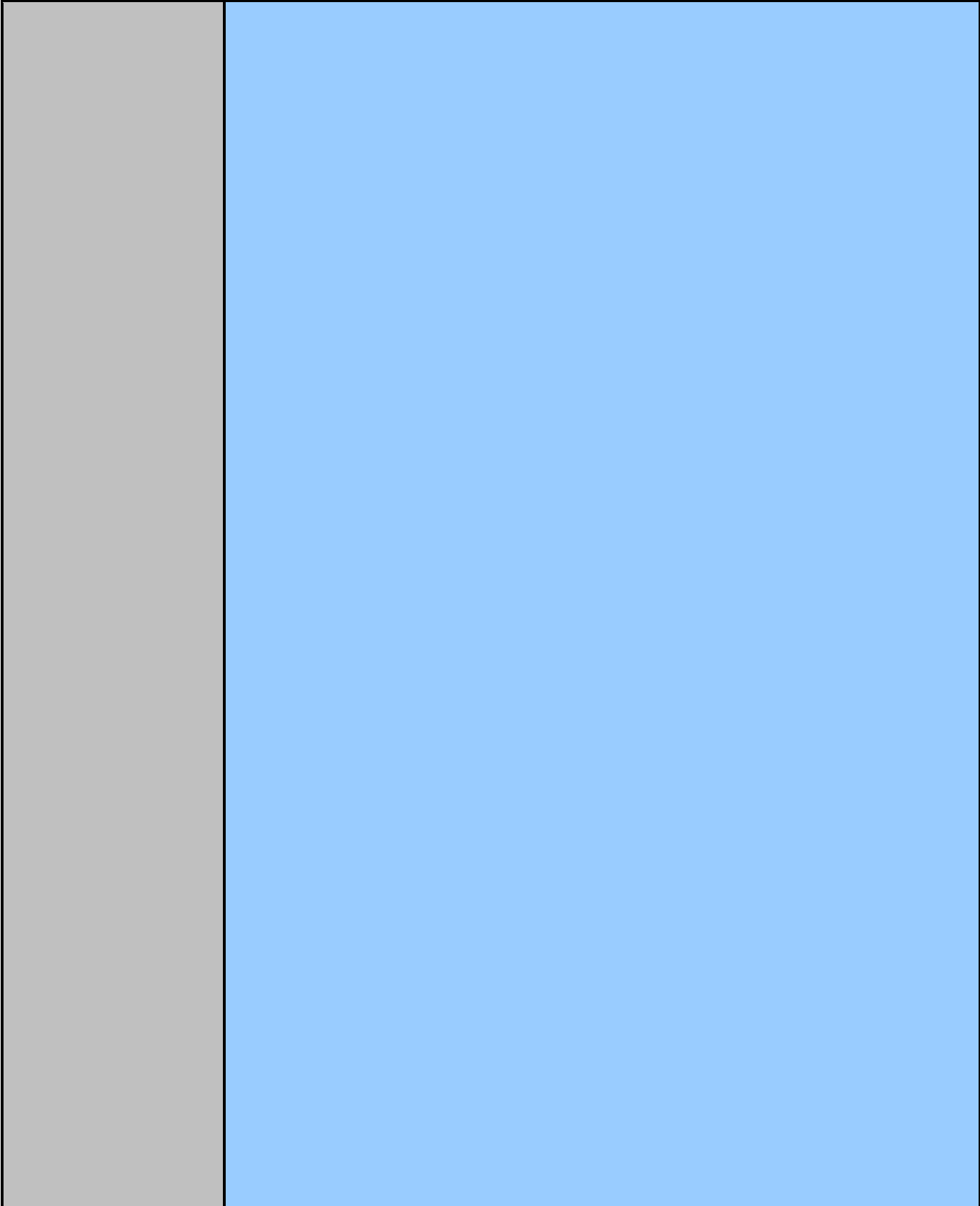
Approval.

BACKGROUND —

On November 4, 2002 City Council approved the CDBG, Home Investments Partnership Act (HOME), and Emergency Shelter Grant (ESG) funding recommendations for the PY2003 Action Plan of the Five-Year Consolidated Plan strategy by the Neighborhood Revitalization Board (NRB). The City Manager also recommended setting aside \$40,000 to fund a program to address the needs of homeless youth who are frequenting West River Drive and the Downtown Loop areas. Staff was directed to study the issue and prepare a NOFA early in the 2003 program year for programs to address this problem.

The attached NOFA was presented to the NRB by Community Development staff on April 2, 2003, and was approved for recommendation to City Council at the April 16, 2003 NRB meeting.

Attachment



**CITY OF DES MOINES
(NOFA)**

**NOTICE OF FUNDING AVAILABILITY
PUBLIC SERVICE**

DOWNTOWN YOUTH SERVICES PROGRAM

1. PURPOSE

The City of Des Moines is notifying Operating Agencies (for-profit or non-profit) of the availability of funds to identify and assist troubled youth who frequent the downtown area.

2. BACKGROUND

The City Manager has recommended and the City Council has approved emergency and support services for youth as a priority in the PY 2003 Consolidated Plan. The Consolidated Plan is a 5-year strategy and 1-year action plan for the use of federal funds received from the Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and the Emergency Shelter Grant (ESG) programs. The City has allocated \$40,000 of CDBG funds for youth services from January 1 – December 31, 2003. This amount could change based on final federal action on the FY 2003 budget.

The Needs Assessment prepared for the Consolidated 5-Year Strategy and 1-Year Action Plan indicates that there is a need for services to assist youth and young adults up to the age of 25, to obtain emergency food and shelter, substance abuse counseling, family intervention, job training, mentoring, recreational opportunities, and life skills training. Federal CDBG funds will not cover the full costs of this effort. Successful proposals will combine the federal funds with other sources including, but not limited to: the school district, state, county, United Way, and private foundations.

Agencies submitting proposals should know that the federal funds available for this activity come with “strings attached.” The capacity of an agency to comply with CDBG regulations will be an important consideration in awarding this contract. Copies of these regulations can be obtained at the Housing Services Department, 100 East Euclid, Suite 101- Park Fair Mall.

3. OBJECTIVES OF THIS NOFA

To contract with an agency or a partnership of agencies in PY 2003 to provide emergency and support services to high-risk youth, who frequent the downtown area. These services could include, but are not limited to: outreach, information, referral, food, shelter, clothing, substance abuse counseling, sexual awareness and health issues, family intervention, job training, education, violence prevention, victim services, positive recreational alternatives, mentoring, and life skills training.

4/18/2003

The following criteria will be used in reviewing proposals:

- Capacity of the agency to deliver the service (experience, track record, fiscal accountability, etc.).
- Ability of the agency to provide services immediately upon receiving funding award.
- Rate of administrative and overhead costs.
- Clear and appropriate objectives, outputs, measurement data, and outcomes.
- Leveraging of CDBG funds.
- Cost effectiveness as measured by the cost per youth served.
- Coordination with agencies providing youth support services, which enhance the ability of high-risk youth to resolve problems and re-direct their lives.

4. INQUIRIES

For information regarding this NOFA contact:

Bob Schulte
Federal Programs Administrator
Housing Services Department
City of Des Moines
100 East Euclid, Suite 101 – Park Fair Mall
Des Moines, Iowa, 50313
(515) 237-1384
raschulte@dmgov.org

Susan Minks
Assistant Planner
Community Development Dept.
City of Des Moines
602 East First St.
Des Moines, Iowa 50309
(515) 283-4779
saminks@dmgov.org

5. PROPOSAL SUBMISSION

Proposals are due in the Community Development Office by 12:00 p.m. on **Wednesday, May 21, 2003**.

Application workshops will be held **Wednesday and Thursday, May 14th - 15th**, in the Community Development Department- Neighborhood Development Division at the Armory Building 602 East First St. – second floor. Call Susan Minks at 283-4779 for scheduling.

Proposals must be complete and submitted on the forms obtained at the pre-application session.

During the proposal evaluation, the City reserves the right to request additional written information to assist in the evaluation of the proposals.

An officer of the agency empowered to bind the agency in a contract shall sign all proposals and written responses to the City's request for additional information.

The contract between the City of Des Moines and the chosen agency shall be a combination of the specifications, terms and conditions of the NOFA, and changes made to the proposal documents.

The NRB will review proposals and hear agency presentations on **Wednesday June 6th, 2003**.

The NRB recommendation on the selected proposal will be sent to the City Council on **Monday, June 9th, 2003.**