

CITY COUNCIL  
COMMUNICATION:

03-260

AGENDA:

JUNE 9, 2003

SUBJECT:

OUT-OF-STATE  
TRAVEL

TYPE:

RESOLUTION  
ORDINANCE  
RECEIVE/FILE

SUBMITTED BY:

MERRILL R. STANLEY  
FINANCE DIRECTOR

ITEM \_\_\_\_\_

OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA

**SYNOPSIS —**

**Preston A. Daniels, (1-R), Mayor**, to Washington, DC, from June 11, 2003 to June 15, 2003. Mayor Daniels will be part of the group representing Des Moines during the presentation for All America City during the final stage of selection. Des Moines is one of 30 semi-finalists for the award—this country's most prestigious community award.

**Tina Kalar, (0-NR), Senior Police Officer**, to San Francisco, California, from August 30, 2003 to September 6, 2003, to attend the International Association of Women Police 41<sup>st</sup> Annual Training Conference. This conference provides excellent, up-to-date police training from top-notch instructors from around the world, including an FBI instructor from Quantico.

**FISCAL IMPACT —**

Cost of travel is \$1,450; and \$2,600.42, respectively. Funding for these trips is provided for in the 2002-2003 Operating Budget under Index Code MCC010000, page 18-6; and Index Code POL982200, page 20-20.

The total expended on City travel from July 1, 2002 through June 4, 2003, is \$339,266.78; the total amount budgeted for City travel is approximately \$346,000.

**RECOMMENDATION —**

Approval.

**BACKGROUND —**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

