

**CITY COUNCIL  
COMMUNICATION:**

**03-268**

**AGENDA:**

JUNE 23, 2003

**SUBJECT:**

EMERGENCY  
SHELTER GRANT  
(ESG) PROGRAM  
CONTRACT

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

MIKE E. MATTHES  
ACTING HOUSING  
SERVICES  
DIRECTOR

**ITEM** \_\_\_\_\_

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**SYNOPSIS —**

Approval of the Emergency Shelter Grant (ESG) Program contract with the Iowa Department of Economic Development.

**FISCAL IMPACT —**

The grant award totals \$386,837, which the Housing Services Department will administer and 16 agencies will utilize to provide a variety of homeless assistance services. The City will retain approximately 5 percent (\$19,344) of the total grant amount for administrative costs.

**RECOMMENDATION —**

**Approval.**

**BACKGROUND —**

The attached table lists all of the subrecipient agencies that will receive State ESG funding under this contract, their total grant amount, and the type of activity funded. Eligible ESG program activities include the following:

REHABILITATION - minor repairs or upgrades to existing homeless shelter facilities.

ESSENTIAL SERVICES - activities limited to the cost of staff salaries for new or expanded services that are documented in the application.

OPERATIONS - rent, utilities, insurance, maintenance, furnishings, and other documented normal operating expenses for a shelter facility.

HOMELESS PREVENTION - one-time rent or utility payments to keep an individual from being evicted from current residence, counseling services to prevent a client from becoming homeless, advocacy services to assist clients with legal or medical problems that could cause them to become homeless, or day care services for the children of homeless clients who are seeking employment or residence.

The roll call for approval of the State ESG contract directs staff to work with subrecipients who provide homeless assistance services to develop contracts that comply with the applicable federal, state, and local laws. It also authorizes and directs the City Manager to approve and execute the detailed work

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programs and written agreements with the subrecipient entities. This is consistent with prior Council action (Roll Call No. 96-1034, dated March 18, 1996). Council approval will eliminate the need to bring 16 subrecipient agreements back to Council for approval.

It is important that Council take action on approval of the State ESG contract to comply with program regulation Section 576.35 that establishes time requirements for obligating ESG funding.

Attachment

