

**CITY COUNCIL  
COMMUNICATION:**

**03-311**

**AGENDA:**

JUNE 23, 2003

**SUBJECT:**

DONATION OF USED  
CITY HEALTH CLINIC  
MEDICAL EQUIPMENT  
TO POLK COUNTY  
HEALTH DEPARTMENT

**TYPE:**

**RESOLUTION**  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

TOM TURNER  
HUMAN RESOURCES  
DIRECTOR

**ITEM EX-1**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**SYNOPSIS —**

Approval of donation of used surplus medical equipment from the City's Employee Health Clinic to the Polk County Health Department.

**FISCAL IMPACT —**

None. Clinic has been eliminated as part of the Fiscal Year (FY) 2004 budget.

**RECOMMENDATION —**

**Approval and authorization to complete the donation of surplus medical equipment to the Polk County Health Department.**

**BACKGROUND —**

As part of the FY04 budget reduction process, the City closed its dedicated employee health clinic. This facility was built and equipped in 1997. Most of the furniture and equipment used in the clinic was disposed of internally. For example, a washer, dryer, refrigerator, and other miscellaneous medical supplies were given to the Fire Department, while Public Works received some of the physical therapy equipment to start a small wellness center at the Public Works Compound.

Several of the remaining pieces of medical equipment were put up for external bids last week. Only two companies submitted bids, and their offers were dramatically under market values. The total of the bids would have totaled \$2,267 or 5.8 percent of the original cost of the equipment.

Rather than sell this equipment for a fraction of its value, staff contacted the Polk County Health Department. They have indicated this equipment would be very useful for them and would welcome the donation (see attached letter).

Attachment

