

CITY COUNCIL  
COMMUNICATION:

03-477

**AGENDA:**

SEPTEMBER 22, 2003

**SUBJECT:**

ADOPTION OF  
THE OFFICIAL  
STREET REPORT  
FOR FY 2003

**TYPE:**

RESOLUTION  
ORDINANCE  
RECEIVE/FILE

**SUBMITTED BY:**

MERRILL R. STANLEY  
FINANCE DIRECTOR

WILLIAM STOWE  
PUBLIC WORKS  
DIRECTOR

JEB E. BREWER, P.E.  
CITY ENGINEER

**ITEM 46**

**OFFICE OF THE CITY MANAGER  
CITY OF DES MOINES, IOWA**

**SYNOPSIS —**

Presentation of the City of Des Moines Official Street Report for FY 2003 for approval and submittal to the Iowa Department of Transportation (IDOT) to continue the City's eligibility for Road Use Tax allotment. The report includes the first annual report required by House File 324 showing the cost of day labor and public contracts for construction, reconstruction, and improvement projects on the municipal street system completed in FY 2003.

**FISCAL IMPACT —**

In FY 2003 the City of Des Moines received \$16.2 million in road use tax allotments. This report must be submitted to IDOT to continue the City's eligibility for Road Use Tax allotments.

**RECOMMENDATION —**

**Approval of the Official Street Report for FY 2003 and submittal to IDOT before the September 30, 2003 deadline.**

**BACKGROUND —**

The 2001 Iowa General Assembly passed House File 324, which requires cities and counties to report the following information to IDOT each year:

- The cost of day labor and public or private contracts for construction, reconstruction, and improvement projects on the farm-to-market, secondary road, and municipal street systems.
- The cost of purchasing, leasing, and renting construction and maintenance equipment.
- The use of this equipment for construction, reconstruction, and improvement projects on the various roads and street systems.

The law went into effect on July 1, 2002 with the first annual report to cover Fiscal Year 2003 due to IDOT in September 2003.

House File 324 states that cities with population over 50,000 shall advertise and let for bid and contract any public improvement that involves the construction, reconstruction, or improvement of a highway, bridge, or culvert

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SEPTEMBER 22, 2003

PAGE TWO

that has an estimated total cost to the city in excess of \$50,000. House File 324 does not apply to maintenance activities by the cities, which generated discussion statewide regarding the definition of maintenance activities. IDOT developed complex and detailed rules to distinguish between construction, reconstruction, or improvement and maintenance activities with some examples as follows:

- *Pavement resurfacing or overlays with Hot Mix Asphalt (HMA) having a thickness of two inches or more but less than four inches for 500 feet or more in continuous length are classified as an Improvement; and as such must be bid and reported.*
- *Pavement resurfacing with a single lift of HMA less than two inches in thickness is classified as a Maintenance Activity, as is pavement resurfacing or overlays with HMA having a thickness of two inches or more for less than 500 continuous feet; and as such these projects do not have to be bid and do not need to be reported to IDOT.*

IDOT rules state that the cities with population over 50,000 shall report projects completed in FY 2003 with estimated construction cost greater than \$45,000.

The Engineering Department has prepared the portion of the report showing the construction, reconstruction, or improvement projects that were advertised and let for bid and public contract. The report lists 24 projects completed in FY 2003 totaling \$23,650,387.14 that must be reported under IDOT rules.

The Public Works Department has prepared the portion of the report showing the construction, reconstruction, or improvement projects that were constructed with day labor (work done by City forces). The report, which does not include maintenance activities, lists one project totaling \$49,629.34 that must be reported under IDOT rules.

