

**CITY COUNCIL
COMMUNICATION:**

03-481

AGENDA:

OCTOBER 6, 2003

SUBJECT:

AGREEMENT FOR USE
OF THE CATHOLIC
PASTORAL CENTER
FOR HOLIDAY FOOD
PROJECT

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

LARRY D. HULSE
COMMUNITY
DEVELOPMENT
DIRECTOR

ITEM _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

The Catholic Diocese of Des Moines is asking for a written agreement with the City concerning use of the Catholic Pastoral Center (6th and Grand) for the Holiday Food Project.

FISCAL IMPACT —

No funding impact.

RECOMMENDATION —

Approve and sign letter of agreement between the City of Des Moines and the Catholic Diocese of Des Moines concerning the use of the Catholic Pastoral Center for the Holiday Food Project in December.

BACKGROUND —

Each year local schools, businesses, neighborhood associations, and private groups donate non-perishable canned and other food goods to be distributed to low-income families in the City. The food is distributed to families at the Community Services site offices the week before Christmas. Approximately 900 households receive a food box. Each household also receives a \$15 food certificate to purchase meat or other food item of their choice for the holiday. Certificates are funded through the Community Services Block Grant (CSBG) and donations.

The City, through the Community Development Department, has operated the Holiday Food Project since the mid 1980s. The Catholic Diocese has generously provided the first floor of the Catholic Pastoral Center for collection and sorting since the early 1990s.

The Diocese wishes to continue to allow the City to use its Pastoral Center for the Holiday Food Project, but is requesting the City sign a letter of agreement to formalize the relationship. The letter does not change the requirements of use nor will it generate additional difficulty for the City.

