

**MUNICIPAL HOUSING
GOVERNING BOARD
COMMUNICATION:**

03-499

AGENDA:

OCTOBER 6, 2003

SUBJECT:

IMPLEMENTING
DISPOSITION PLAN
AND FORM OF
DOCUMENTS

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

MICHAEL MATTHES
ACTING HOUSING
SERVICES DIRECTOR

ITEM – MHGB _____

**OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA**

SYNOPSIS —

Authorizing implementation and approving procedures, notification, and form of documents for disposition of scattered site units.

FISCAL IMPACT —

N/A.

RECOMMENDATION —

Approval.

BACKGROUND —

The Department of Housing Services has received approval from the United States Department of Housing and Urban Development (HUD) of the Housing Disposition Plan. Staff has prepared procedures and form of documents for the public bid process.

Staff is requesting Municipal Housing Governing Board approval to implement this process and utilize the form of contracts and documents attached to the roll call.

