CITY COUNCIL COMMUNICATION:

03-534

AGENDA:

NOVEMBER 17, 2003

SUBJECT:

PROFESSIONAL SERVICES AGREEMENT FOR SYLVAN THEATER DESIGN SERVICES

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

DONALD M. TRIPP
PARK AND RECREATION DIRECTOR

JEB E. BREWER, P.E.
CITY ENGINEER

ITEM____

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

Approve the Professional Services Agreement with Dunbar/Jones, PLC (Tom Dunbar, Partner, 104 SW 4th Street, Des Moines, Iowa) to provide professional planning and design services for the restoration and preservation of Sylvan Theater located in Greenwood Park. Construction documents will be completed for the entire Sylvan Theater area.

FISCAL IMPACT —

$28,821 – Funding was budgeted in Fiscal Year (FY) 2003 and is available in the FY2004 Capital Improvement Program (CIP) Budget in the Park Redevelopment Account No. CP040/PKS990000/PKS100. The FY2004 CIP has $315,000 available for the renovation of Sylvan Theater and improvements for that portion of 45th Street which borders Sylvan Theater on the east.

RECOMMENDATION —

Approval.

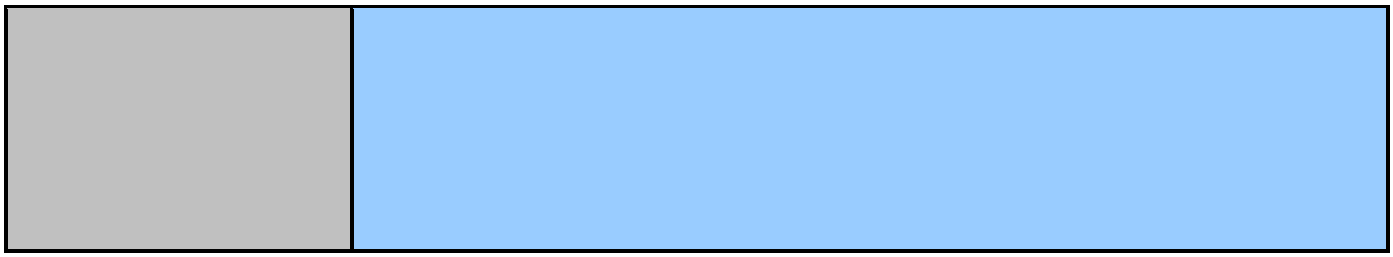
BACKGROUND —

A Redevelopment Plan for Greenwood/Ashworth Parks was completed by Brian Clark and Associates and was approved by City Council on April 8, 2002, by Roll Call No. 02-935. The first phase of implementation of the Redevelopment Plan includes the restoration and preservation of the Sylvan Theater. The Redevelopment Plan was also received and filed or approved by other City boards as follows:

1. Architectural Advisory Committee - December 11, 2001
2. Plan and Zoning Commission - December 20, 2001
3. Historic District Commission - January 20, 2002
4. Park and Recreation Board - January 22, 2002

In September of 2003, Requests for Proposals (RFPs) were sent to six design firms requesting design and construction observation services for the Sylvan Theater Restoration. Three consulting firms submitted proposals to perform these services. A committee with members from the Park and Recreation and Engineering Departments evaluated the proposals received and recommended that Dunbar/Jones, PLC be selected to perform the

design. The committee felt that they were the best firm to complete the work.

It is anticipated that the preparation of construction documents will be completed by the spring of 2004, so that construction can occur during 2004. The final design of this project will be reviewed with the Historic Preservation Commission as Sylvan Theater is on the National Register of Historic Places and has been designated a local landmark.

Restoration of Greenwood Park was one of the top priority projects in the Implementation Schedule contained in the Greenwood Master Plan. With funding currently available, the Park and Recreation Department is anxious to improve this facility during the 2004 construction season.