



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 02/09/04
No.:04-060

Communication

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: William G. Stowe, Public Works Director
Jeb E. Brewer, P.E., City Engineer

SUBJECT—

WRF Risk Management Plan Update

SYNOPSIS—

A professional services agreement has been negotiated with the engineering firm of Howard R. Green, Ralph Russell, President, 8710 Earhart Lane SW, Cedar Rapids, Iowa 52404, to provide Design Services for the Des Moines Wastewater Reclamation Facility Risk Management Plan, Activity ID No. 01-2004-023, in an amount not to exceed \$26,600.00.

FISCAL IMPACT—

Funding for this project is provided for on page WRA3 of the 2003-04 CIP. Funding for this project will be made from community contributions, WRF Risk Management Plan Update, Account 543020, Fund: EN267, Organization: PWK990000, Project: WRA079, Activity ID 01-2004-022

RECOMMENDATION—

Approval.

BACKGROUND—

The Des Moines Wastewater Reclamation Facility Risk Management Plan requires updating every five years to comply with EPA regulations and/or whenever a significant change occurs in the process. The plan was first written in 1999 and is now due for updating. There has also been a significant change to the chlorination process that requires a process hazard analysis and implementation into the risk management plan. The plan and periodic updates are required by the Environmental Protection Agency.

Howard R. Green was selected for this work because they have individuals trained to conduct process hazard analyses, have considerable experience in risk management plans, and are able to complete the work by the July 1 date for submitting to the Environmental Protection Agency.