



# COUNCIL COMMUNICATION

## City Manager's Office

Agenda Item:

31

### GENERAL INFORMATION

Agenda Date: 04/19/04  
Agenda Item Type: Resolution

Communication No.: 04-172  
Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

### SUBJECT—

Out-of-State Travel

### SYNOPSIS—

**T. M. Franklin Cownie, (1-R), Mayor, and Eric A. Anderson, (3-R), City Manager,** to Washington, DC, from April 21, 2004 to April 23, 2004, to meet with congressional delegation regarding federal funding and transportation bill reauthorization.

**Tom Vlassis, (3-R), City Council Member; Jerry Overman, (0-R), City Council Member; Bob Mahaffey, (0-R), City Council Member; Christine Hensley, (1-R), City Council Member; Archie Brooks, (0-R), City Council Member; and Ellen Walkowiak, (1-R), Economic Development Coordinator,** to Washington, DC, on April 22, 2004, to meet with congressional delegation regarding federal funding and transportation bill reauthorization.

**Tom Vlassis, (3-R), City Council Member,** to Washington, DC, from May 12, 2004 to May 16, 2004, to attend the National League of Cities (NLC) meeting. Mr. Vlassis is the City's representative to the NLC.

**Eric A. Anderson, (2-R), City Manager,** to Washington, DC, from June 9, 2004 to June 11, 2004, to join the annual Greater Des Moines Partnership trip of business, government, and civic leaders to meet with Congressional leaders about federal funding for priority projects in Des Moines.

**Michael Armstrong, (2-R), Chief Information Officer,** to San Antonio, Texas, from April 27, 2004 to May 1, 2004, to attend the 2004 Congress of Public Technologists sponsored by Public Technology, Inc. (PTI). The conference title is "Technology: Enabling Pathways to Sustainable Economic Development." Mr. Armstrong is the Chair of PTI's Telecommunications and Information Task Force.

**William Stowe, (0-R), Public Works Director and Wastewater Reclamation Facility Manager,** to San Francisco, California, from May 18, 2004 to May 23, 2004, to attend the Arbitration Training Institute put on by the American Bar Association. Topics include: Best Management Practices, Award and Post Award Activities, Managing the Process, Conducting Arbitration, and Evidentiary Matters.

**Patrick Kozitza, (0-R), Deputy Public Works Director,** to Atlanta, Georgia, from September 11, 2004 to September 15, 2004, to attend the 2004 American Public Works Association (APWA) International Public Works Congress and Exposition, the largest premier event in the United States for public works professionals.

**Garry Fuller, (0-R), Housing Services Department Inspector, and Scott Richardson, (0-NR), Housing Services Department Inspector**, to Chicago, Illinois, from May 16, 2004 to May 19, 2004, to attend Nan McKay's Uniform Physical Condition Standards training to obtain cross training for public housing inspection standards.

**FISCAL IMPACT—**

Cost of travel is \$1,578 (Cownie/Anderson); \$2,730 (Vlassis/Overman/Mahaffey/Hensley/Brooks/Walkowiak); \$1,220; \$1,750; \$1,431; \$2,115; \$1,662.14; and \$3,412 (Fuller/Richardson), respectively. Funding for these trips is provided for in the 2003-2004 Operating Budget under Index Code MCC010000, page 18-6 (Vlassis/Overman/Mahaffey/Hensley/Brooks); Index Code CMO010000, page 7-8 (Anderson/Walkowiak); Index Code IFT010000, page 15-8; Index Code PWK770101, page 21-26; Index Code HRS980100, page 13-12; and Index Code HSG190000, page 12-10 (Fuller/Richardson).

The revised amount budgeted for travel in Fiscal Year (FY) 2004 is \$453,833. The amount expended for travel in FY2004 as of April 14, 2004 is \$271,225.

**RECOMMENDATION—**

Approval

**BACKGROUND—**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.