



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 05/17/04

Communication

No.: 04-224

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

T. M. Franklin Cownie, (2-R), Mayor; Christine Hensley, (2-R), City Council Member; Tom Vlassis, (5-R), City Council Member; Michael Kiernan, (0-R), City Council Member; and Richard Clark, (1-R), Deputy City Manager, to Washington, DC, from June 9, 2004 to June 11, 2004, to join the annual Greater Des Moines Partnership trip of business, government, and civic leaders to meet with Congressional leaders about federal funding for priority projects in Des Moines.

Jennifer Harris, (0-R), Housing Services Case Manager; and Patty Loomis, (0-NR), Housing Services Case Manager, to St. Louis, Missouri, from June 6, 2004 to June 9, 2004, to receive training through Nan McKay and Associates to obtain updated information regarding Section 8 occupancy and review updated material from the U.S. Department of Housing and Urban Development (HUD).

Eric Nevins, (0-R), Police Communications Supervisor, to Montreal, Canada, from August 7, 2004 to August 13, 2004, to attend the annual conference of Associated Public-Safety Communications Officials (APCO). Participants will attend sessions on different aspects of public-safety communication technology.

Steve Woody, (0-NR), Police Sergeant, to Montreal, Canada, from August 3, 2004 to August 8, 2004, to attend the 2004 Intergraph Public Safety (IPS) Users Group Conference. Participants will learn about technology directions, network with peers, exchange ideas, learn how to get more out of existing products, and influence product directions. The IPS Users Group Conference is the perfect forum for networking with fellow users and getting the most out of IPS products.

FISCAL IMPACT—

Cost of travel is \$7,000 (Cownie/Hensley/Vlassis/Kiernan); \$1,750 (Clark); \$3,000 (Harris/Loomis); \$1,931; and \$1,869, respectively. Funding for these trips is provided for in the 2003-2004 Operating Budget under Index Code MCC010000, page 18-6 (Cownie/Hensley/Vlassis/Kiernan); Index Code CMO010000, page 7-8 (Clark); Index Code HSG190000, page 12-10 (Harris/Loomis); Index Code POL011000, page 20-9; and Index Code POL982200, page 20-20.

The revised amount budgeted for travel in Fiscal Year (FY) 2004 is \$453,833. The amount expended for travel in FY2004 as of May 12, 2004 is \$301,268.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.