



Agenda Item:

066

COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 06/07/04
No.: 04-270
Agenda Item Type: Resolution
No.:

Communication

Roll Call

Submitted by: Chris Johansen, Housing Services

SUBJECT—

Housing Services Recommendations for Reduction of Staff

SYNOPSIS—

Approve and authorize the elimination of 3 positions including the issuance of appropriate layoff notices to complete the reduction.

FISCAL IMPACT—

Approximate savings to the Public Housing Operating Budget of \$124,885 in FY 2005.

RECOMMENDATION—

Approval

BACKGROUND—

From 1995-2002 the Des Moines Municipal Housing Agency provided security guards at Royal View Manor. The funding for this contract was made available from a Drug Elimination Program grant the agency received from HUD. In 2002, Congress eliminated the Drug Elimination Program. As a result, the contract with Per Mar Security was terminated in November 2002 because of the elimination of this funding stream.

Since the beginning of this calendar year, security needs at Royal View Manor have increased due to criminal and drug activity in the building and surrounding developments. On May 14, 2004 the Housing Services Department hired overtime Police Officers to provide temporary security for Royal View Manor. The Agency will be going out to bid for a private security contract for Royal View Manor within the next two months. The estimated cost of this contract is \$110,000. As this is an operating expense, funding for this contract is not currently available within our operating budget. The savings from these reductions will offset the cost for security.

These positions will be eliminated by not filling a currently vacant position (1) and laying off incumbent employees (2). Iowa Code Chapter 400.28 requires the City Council to authorize the layoff of employees to implement staff reductions. The following is a list of the eliminated positions, the basis of the elimination, and for those requiring a layoff, the name of the employee affected:

<u>Position</u>	<u>Department</u>	<u>Method of Elimination</u>	<u>Name</u>
Custodian	Housing Services	Vacant	N/A
Custodian Seskis	Housing Services	Layoff	Andre
Custodian Benton	Housing Services	Layoff	Jerry