



Agenda Item:

26

COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 08/09/04

Communication

No.: 04-384

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Garry Fuller, Jr., (0-R), Housing Services Inspection Supervisor, to Memphis, Tennessee, from August 16, 2004 to August 19, 2004, to attend Nan McKay's Inspection Administration Management Training. Participants will obtain useful information for the administration of Section 8 and Public Housing inspection programs.

LaVonne Miles, (0-NR), Housing Services Case Manager, to Kansas City, Missouri, from September 26, 2004 to October 1, 2004, to attend Nan McKay's Public Housing Management Training. Participants will obtain useful information regarding the Public Housing program.

Vicky Long-Hill, (0-R), Assistant City Attorney, to Charlotte, North Carolina, from August 6, 2004 to August 14, 2004, to attend the Annual Conference for the National Bar Association. The conference includes various topics for municipal attorneys, including ethics, bankruptcy law, environmental law, arbitration, labor and employment issues, etc. *This travel was not presented in advance to Council for review and approval due to an error in the travel authorization process by the operating department submitting this request.*

Leonard Murray, (0-NR), Police Major, to Hanover, Maryland, from August 18, 2004 to August 21, 2004, to obtain instructor training from the International Critical Incident Stress Foundation to teach Critical Incident Stress Management for Law Enforcement. This training is

being funded by the Metropolitan Medical Response System Program at the request of the American Red Cross.

Eric Moorman, (0-NR), Senior Police Officer, to San Diego, California, from September 21, 2004 to September 24, 2004, to attend the Omega Group User's Conference for law enforcement crime mapping GIS application the Police Department will be implementing the Fall of 2004. Attendees will come away with a better knowledge of Omega's software, GIS, and how to leverage their data resources.

Janell Hampton, (0-R), Management Intern, and Lauren Palmer, (0-R), Management Intern, to San Diego, California, from October 16, 2004 to October 20, 2004, to attend the International City/County Management Association's annual conference. This year's conference sessions will focus on small and limited-resource communities.

Kristen Tuttle, (0-R), Geographic Information System (GIS) Administrator, to St. Louis, Missouri, from August 28, 2004 to September 1, 2004, to attend the Sixth Annual Geographic Information Systems (GIS) in Addressing Conference. This specialty conference focuses on all aspects of addressing and related GIS activities—integration into existing systems, user-friendly information systems, solutions to problems, and newly emerging challenges. The conference was established by the Urban and Regional Information Systems Association (URISA) to provide a yearly forum for the exchange of current addressing information and emerging technology.

Jeff Cronin, (0-NR), Senior Police Officer, and Tim Morgan, (0-NR), Senior Police Officer, to Laverne, Tennessee, from September 12, 2004 to September 18, 2004, to attend the second in a three-part training program entitled "Electronic Surveillance Methods for Law Enforcement Investigators." This program teaches investigators the technical and legal aspects of conducting advanced surveillance.

Phillip Vorlander, (0-R), Fire Chief, to New Orleans, Louisiana, from August 11, 2004 to August 15, 2004, to attend the Fire Rescue International Conference sponsored by the International Association of Fire Chiefs.

FISCAL IMPACT—

Cost of travel is \$1,400; \$1,909; \$1,500; \$1,285.52; \$1,600; \$3,114.60 (Hampton/Palmer); \$1,308; \$3,100 (Cronin/Morgan); and \$1,489.40, respectively. Funding for these trips is provided for in the 2004-2005 Operating Budget under Index Code HSG190000, page 208; Index Code HSG160000, page 207; Index Code LGL040000, page 172 and Index Code HRS980100, page 301; Index Code FIR970002, page 302; Index Code HRS980100, page 301; and Index Code CMO010000, page 8 (Hampton/Palmer); Index Code HRS980100, page 301 (Tuttle/Cronin/Morgan); and Index Code FIR010100, page 55.

The amount budgeted for travel in Fiscal Year (FY) 2005 is \$447,263. The amount expended for travel in FY2005 as of August 3, 2004 is \$20,112.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.