



Agenda Item:

043

COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 09/13/04

Communication

No.: 04-434

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

T.M. Franklin Cownie, (0-R), Mayor, to Charleston, South Carolina, from September 15, 2004 to September 18, 2004. Mayor Cownie will represent the City of Des Moines at the Mayor's Institute of City Design. Each city participating will be bringing a current project for evaluation and expert advice. Flight, hotel, and some meals will be paid for by the Mayor's Institute.

T.M. Franklin Cownie, (1-R), Mayor, to Sioux City, Iowa, from September 22, 2004 to September 24, 2004. Mayor Cownie will attend the Iowa League of Cities' annual meeting. The annual meeting in 2005 will be held in Des Moines and it is tradition that the Mayor from that city extend a personal invitation to other cities to attend. Hotel and registration will be paid for by the Iowa League of Cities.

Douglas Philip, (0-R), Police Legal Advisor, to Los Angeles, California, from November 12, 2004 to November 17, 2004, to attend the legal segment of the International Association of Chiefs of Police (IACP) annual conference.

John Leporte, (0-R), Police Sergeant; and Dani Stookey, (0-R), Senior Public Safety Dispatcher, to Huntsville, Alabama, from October 3, 2004 to October 8, 2004, to attend the Intergraph Public Safety Advance Computer Aided Dispatch (CAD) system Administration

Class to receive advanced system administration training for support of the Public Safety CAD system for higher knowledge and skill of this important and complex environment. This training will provide vital information on how to administer the CAD's database and maintain the system's integrity.

Larry Gilmore, (0-NR), Senior Police Officer, to Evansville, Indiana, from September 24, 2004 to November 4, 2004, to attend the Top Dogs Police K-9 Academy and return certified as a Police Patrol/Detector Dog and Canine Handler.

FISCAL IMPACT—

Cost of travel is \$100; \$244; \$1,994; \$1,937; \$1,626.10; and \$3,920, respectively. Funding for these trips is provided for in the 2004-2005 Operating Budget under Index Code MCC010000, page 86 (Cownie); Index Code POL982200, page 301 (Philiph/Leporte/Stookey/Gilmore).

The amount budgeted for travel in Fiscal Year (FY) 2005 is \$397,813. Previously this fiscal year it was reported as \$447,263, which included \$49,450 of the Wastewater Reclamation Authority (WRA) budget which should no longer be reported with the City's travel budget. The amount expended for travel in FY2005 as of September 8, 2004 is \$85,689. None of the actual expenditures reported this fiscal year were WRA travel expenditures.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.