



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 09/27/04

Communication

No.: 04-456

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Kelly Drane, (0-R), Senior Police Officer (SPO), to Washington, DC, from November 6, 2004 to November 10, 2004, to attend the 2004 American Public Health Association (APHA) Annual Meeting. The Mobile Crisis Response Team is being presented at this national conference. There will also be information beneficial to SPO Drane as the liaison with Mobile Crisis and as a representative of the Des Moines Police Department.

FISCAL IMPACT—

Cost of travel is \$1,487. Funding for this trip is provided for in the 2004-2005 Operating Budget under Index Code POL982200, page 301.

The amount budgeted for travel in Fiscal Year (FY) 2005 is \$397,813. The amount expended for travel in FY2005 as of September 22, 2004 is \$33,782. This is less than reported on September 13, 2004 (\$85,689) due to a reversal of last year's accruals (expenditures relating to FY2004 that were paid in FY2005) and other corrections.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 in cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.