



Agenda Item:

33

## COUNCIL COMMUNICATION City Manager's Office

### GENERAL INFORMATION

Agenda Date: 04/11/05  
No.: 05-195  
Agenda Item Type: Resolution  
No.:

Communication

Roll Call

Submitted by: Larry D. Hulse, Community Development Director

### SUBJECT—

Approval of the 2006 Action Plan Schedule for the 2005 – 2009 Des Moines Consolidated Plan

### SYNOPSIS—

The City Council is asked to approve a schedule for the development of the second year Action Plan for the Des Moines' 2005 – 2009 Housing and Urban Development (HUD) Consolidated Plan, beginning January 1, 2006. Attached is a proposed schedule for development of the 2006 Action Plan, which allocates Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME) and Emergency Shelter Grant (ESG), funding.

### FISCAL IMPACT—

Historically, the City has annually received between three to six million dollars as a HUD designated entitlement community.

### RECOMMENDATION—

Approval.

### BACKGROUND—

The City's 2006 Action Plan will be the second year of the current 2005-2009 HUD Consolidated Plan.

The Neighborhood Revitalization Board recommended approval of the attached schedule at their meeting of March 2, 2005.

Two City departments share the responsibilities of the application and implementation processes for the Action Plan. The Community Development Department – Neighborhood Planning Division has the main duty of carrying out the application process up to, but not including, the application submission date. The Des Moines Municipal Housing Agency – Community Investment Division receives applications and provides the administration of the proposal deliberations and allocation recommendation processes.

Additionally, it is recommended that the City Manager be granted the authority to make whatever adjustments are necessary to the attached schedule to ensure implementation of the 2006 Action Plan on January 1, 2006.

### **PY2006 – Second Year Action Plan Schedule**

- March 2** NRB adopts schedule and forwards to City Council.
- April 6** HS Staff presents report on PY2004 Action Plan accomplishments and summary of Con Plan accomplishments to date.
- April 11** City Council approves schedule.
- April 20** CD Staff distributes Notice of Funding Availability (NOFA) for NRB review.
- May 4** NRB acts on NOFAs and forwards to City Council.
- May 23** City Council acts on NOFAs.
- May 26** NOFAs forwarded by CDD to potential operating agencies and City departments.
- June 30** Proposals from agencies/departments due to HS.
- July 11** Staff committee begins review of proposals and prepares recommendations.
- Aug. 26** NRB receives proposals and staff committee recommendations.
- Sept. 13,14,15** NRB hears project presentations.
- Sept. 17** NRB finalizes recommendations.

- Oct. **10** City Council sets dates for 30-day public review and public hearing.
- Nov. **7** City Council approval of Finding of No Significant Impact on the Environment and Request for Release of Funds (FONSI & RROF)
- Nov. **21** Public Hearing and City Council approval of Second Year Action Plan.
- Nov. **22** PY 2006 Action Plan submitted to HUD by HS.
- January 1,  
2006 PY 2006 implementation date.