



REVISED

Agenda Item:
34

COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 04/25/2005

Communication

No.: 05-210

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Garry Fuller, Jr., (1-R), Housing Services Inspection Supervisor, to Dubuque, Iowa, from May 1-6, 2005, to receive lead based paint professional training.

Bob Schulte, (0-R), Federal Program Administrator, to Austin, Texas, from May 18-22, 2005, to attend the National Community Development Association Annual Meeting. Agenda items include discussion and adoption of the Association's Five-Year Strategic Plan; U.S. Department of Housing and Urban Development (HUD) briefings on the status of Community Development Block Grants, and the 2006 HUD budget. Workshops include home ownership, rental housing, economic development, and housing rehabilitation.

Allan Tunks, (1-NR), Police Lieutenant, to Boston, Massachusetts, from June 4-23, 2005, to receive intensive training at the Senior Management Institute for Police (SMIP) in the latest management concepts and practices used in business and government.

Michael West, (0-NR), Senior Police Officer, to Jacksonville, Florida, from June 19-25, 2005, to attend a training course entitled "The Investigation of Motorcycle Crashes" to be held at the Institute of Police Technology and Management. The Des Moines Police Department Traffic

Unit has experienced an increase in motorcycle related injuries and deaths. This course would provide knowledge to be used in the reconstruction and prosecution of cases.

Merrill Stanley, (0-R), Finance Director, to San Antonio, Texas, from June 25-29, 2005, to attend the Government Finance Officers Association (GFOA) Annual Conference.

Jeffery Morton, (1-NR), Senior Police Officer/Polygraph Examiner, to San Antonio, Texas, from July 31 to August 5, 2005, to receive required training for maintaining educational requirements of the American Polygraph Association. Attendees will develop greater proficiency in both criminal and pre-employment polygraphs through gaining awareness of new technology and better interview and interrogation skills.

FISCAL IMPACT—

Cost of travel is \$1,400; \$1,598.79, \$7,116.90; \$1,788; \$1,600; and \$1,550, respectively. Funding for these trips is provided for in the 2004-2005 Operating Budget under Index Code HSG190000, page 208; Index Code CDD049900, page 303; Index Code POL982100, page 301 (Tunks/West/Morton); and Index Code HRS980100, page 301.

The amended amount budgeted for travel in Fiscal Year (FY) 2005 is \$372,073. The amount expended for travel in FY2005 as of April 20, 2005 is \$185,242.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.