



Agenda Item:

49

COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 07/18/05
Agenda Item Type: Resolution

Communication No.: 05-374
Roll Call No.:

Submitted by: Tom Turner, Human Resources

SUBJECT—

Approve contract with MindLeaders for employee training.

SYNOPSIS—

This action will approve a 3-yr contract with Mindleaders, Carol Clark, President, 852 W. Third Avenue, Building 3, Columbus, Ohio to provide online training for Microsoft Office product training, basic business skills, health & safety courses, as well as HIPPA training.

FISCAL IMPACT—

\$35,875 for three years (\$49.00 per user per year)

Funding for this program is available in the Employee Development, Fund SP720 HRS980100.

RECOMMENDATION—

Approval

BACKGROUND—

The Human Resources Department offers Citywide online computer training for those employees who have access to a computer as a part of their normal job duties. In the past, the City has purchased this training through a CompUSA provider as part of the City's Computer Training RFP. The previous contract with CompUSA was under the City's spending limit and did not receive Council approval.

In collaborating with Polk County on Human Resources matters, the City became aware of the County's relationship with MindLeaders. MindLeaders offers a greater variety of classes and 50 more users for the same price that the City was paying CompUSA. MindLeaders will offer Microsoft Office product training, basic business skills, health & safety courses, as well as HIPPA training.