



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 08/08/05
Agenda Item Type: Resolution

Communication No.: 05-426
Roll Call No.:

Submitted by: Richard Clark, Acting City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Vincent Valdez, (0-NR), Police Sergeant, to Calgary, Alberta, Canada, from August 16-20, 2005, to attend the Crimestoppers International Training Conference. The Greater Des Moines Convention and Visitors Bureau and the Polk County Crimestoppers will be making presentations at the 2005 Conference in a bid to host the 2007 International Conference in Des Moines. As the Police Coordinator to the Polk County Crimestoppers and coordinator of Metros Most Wanted, Sergeant Valdez would represent the Des Moines Police Department in this presentation from a law enforcement perspective. Sergeant Valdez would also observe how the local law enforcement agency participates in the planning and logistics of their conference.

Tom Vlassis, (0-R), City Council Member, to Macon, Georgia, from September 7-11, 2005, to attend the CED Steering Committee meeting sponsored by the National League of Cities. Council Member Vlassis is the City's representative to the National League of Cities.

Dan Gilliatt, (0-NR), Fire Fighter, to Kansas City, Missouri, from September 26-30, 2005, to attend Rope Rescue Technician I/II Training. Course would cover NFPA 1670 rope rescue, providing training in rope rescue fundamentals, focusing on high and low angle rescue techniques. The course also covers skills used in industrial and confined space rescues.

Donald Tripp, (0-R), Park and Recreation Director, to San Antonio, Texas, from October 15-23, 2005, to attend the National Recreation and Park Association Annual Conference. Educational sessions include outdoor recreation, park maintenance, programming, and management of multiple-use facilities.

Suzette Jensen, (0-R), Park and Recreation Board President, to San Antonio, Texas, from October 17-23, 2005, to attend the National Recreation and Park Association Annual Conference. Educational sessions include outdoor recreation, park maintenance, and programming.

Phillip Vorlander, (0-R), Fire Chief, to Honolulu, Hawaii, from October 21-29, 2005, to attend the International Association of Fire Fighters' Biennial Symposium on the occupational health and hazards of the fire service. The symposium provides a forum for detailed discussion on safety and health matters directly affecting fire fighting personnel by bringing together fire fighters, medical researchers, medical practitioners, safety experts, fire chiefs, city management representatives, political leaders, universities, industry representatives, and federal government representatives from various agencies.

FISCAL IMPACT—

Cost of travel is \$2,150, \$1,000, \$1,572, \$1,655, \$1,605, and \$2,091.98, respectively. Funding for these trips is provided for in the 2005-2006 Operating Budget under Index Code HRS980100, page 301 (Valdez/Tripp); Index Code MCC010000, page 86; Index Code FIR011000, page 57; Index Code PKS010100, page 90; and Index Code FIR010100, page 55.

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of August 3, 2005 is \$963. This is less than reported on July 25, 2005 (\$2,034) due to some of the expenditures reported being reclassified as FY2005 accruals.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.