



Agenda Item:

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## COUNCIL COMMUNICATION City Manager's Office

### GENERAL INFORMATION

Agenda Date: 08/22/05  
454

Communication No.: 05-

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Richard Clark, Acting City Manager

### SUBJECT—

Out-of-State Travel

### SYNOPSIS—

**T.M. Franklin Cownie, (0-R), Mayor**, to Long Beach, California, from September 20-25, 2005, to attend the US Conference of Mayors 2005 Fall Leadership Conference. Mayor Cownie has recently been named as Vice Chair for the Capital Cities Task Force and will attend an additional day for the Education Summit to work with that committee.

**William McCarthy, (0-R), Chief of Police**, to Miami, Florida, from September 23-28, 2005, to attend the annual conference of the International Association of Chiefs of Police.

**Craig Zubrod, (0-NR), Police Major, and Rahn Bjornson, (0-NR), Senior Police Officer**, to San Antonio, Texas, from September 27 to October 1, 2005, to attend a seminar entitled "Internal Affairs and the Use of Force" sponsored by LRIS (Labor Relations Information System). The seminar will be beneficial in learning Internal Affairs procedures and the discipline process.

**Don McLaughlin, (0-R), Park Development Manager**, to San Antonio, Texas, from October 17-23, 2005, to attend the National Recreation and Park Association Annual Conference. Educational sessions include outdoor recreation, park maintenance, programming, management of tourist attractions, and wiping out graffiti.

**FISCAL IMPACT—**

Cost of travel is \$1,648, \$1,600, \$3,030 (Zubrod/Bjornson), and \$1,624.40, respectively. Funding for these trips is provided for in the 2005-2006 Operating Budget under Index Code MCC010000, page 121; Index Code POL982100, page 309 (McCarthy/Zubrod/Bjornson); and Index Code HRS980100, page 309.

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of August 17, 2005 is \$3,400.

**RECOMMENDATION—**

Approval

**BACKGROUND—**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.