



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 09/12/05
487

Communication No.: 05-

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Richard Clark, Acting City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

James Kelly, (0-NR), Senior Police Officer, to Indianapolis , Indiana, from September 19-24, 2005, to attend a Simunition Firearm Training course. Officer Kelly is a primary firearms instructor for the Police Department. This training will allow him to instruct other instructors, recruits, officers, and other departments in the use of Simunition. Simunition training allows the officers to train in realistic situations without being confined to a range, or simulator room.

T.M. Franklin Cownie, (1-R), Mayor; and Kathie Watts, (0-R), Sister City Commissioner, to Shijiazhuang, Hebei, China, from October 11-20, 2005, to travel to our Sister City in Shijiazhuang as part of an official delegation to attend 20th anniversary celebration activities.

Michael Shay, (0-NR), Police Captain, to Charlotte, North Carolina, from October 12-23, 2005, to attend the Problem-Oriented Policing Conference. The conference will address new work in problem-oriented policing and cover topics from vehicle crime reduction to homicides.

Megan Wilcutt, (0-NR), Police Identification Technician, to Skokie, Illinois, from October 30 to November 12, 2005, to receive comprehensive forensic training to include not only classroom instruction, but also 40 hours of hands-on training. Such a formal training program is mandatory for both the employee's position and court acceptance of any forensic testimony.

FISCAL IMPACT—

Cost of travel is \$1,396, \$1,900, \$1,900, \$1,673 and \$3,399, respectively. Funding for these trips is provided for in the 2005-2006 Operating Budget under Index Code POL982200, page 349; Index Code MCC010000, page 167; Index Code CMO070000, page 92; and Index Code POL982100, page 309 (Shay/Wilcutt).

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of September 6, 2005 is \$37,462.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.