



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 01/09/06
001

Communication No.: 06-

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Richard Clark, Acting City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Lillie Miller-Sistrunk, (0-NR), Senior Police Officer, to Miami, Florida, from January 23-27, 2006, to attend The Reid Seminar entitled “The Reid Technique of Interviewing and Interrogation” in order to acquire and develop the skills of interviewing and interrogations.

Tom Vlassis, (2-R), City Council Member, to Washington, DC, from March 10-15, 2006, to attend the National League of Cities’ Congressional City Conference. Council Member Vlassis is the City’s representative to the National League of Cities.

Michael Ludwig, (0-R), Planning Administrator, to San Antonio, Texas, from April 22-26, 2006, to attend the National Conference of the American Planning Association. Session topics include downtown redevelopment, downtown housing, riverwalk planning and development, community design, architectural design standards, urban design review, and GIS implementation.

Wendy Hemphill, (0-R), Greater Des Moines Sister City Commissioner; and Martha Nelson, (1-R), Greater Des Moines Sister City Commissioner, to Washington, DC, from July 12-16, 2006, to attend the Sister Cities International 50th Anniversary Conference—A Historic Event for the Future of Citizen Diplomacy to share ideas and plans for the next 50 years of citizen diplomacy.

FISCAL IMPACT—

Cost of travel is \$1,936; \$2,260; \$1,800; and \$4,982 (Hemphill/Nelson), respectively. Funding for these trips is provided for in the 2005-2006 Operating Budget under Index Code POL982100, page 349; Index Code MCC010000, page 167; Index Code CDD010400, page 98; and Index Code CMO070000, page 92 (Hemphill/Nelson).

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of January 4, 2006 is \$145,609.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.