



Agenda Item:
10

COUNCIL COMMUNICATION

City Manager's Office

GENERAL INFORMATION

Agenda Date: 01/23/06
Agenda Item Type: Resolution

Communication No.: 06-039
Roll Call No.:

Submitted by: Jeb E. Brewer, City Engineer
Donald M. Tripp, Park and Recreation Director

SUBJECT—

Approval and authorization to execute an agreement for professional services for design of the new West Zone Maintenance Facility for the Parks & Recreation Department to be located at Glendale Cemetery.

SYNOPSIS—

This action will approve a professional services agreement with Shiffler Associates Architects, Bryan Shiffler, 4717 Grand Avenue, Des Moines, Iowa, 50312, for a lump sum amount of \$37,500, for professional design services for the West Zone Maintenance Facility on University Avenue.

FISCAL IMPACT—

Funding for this agreement is available in the Capital Improvements Program, Park Building Improvements, Account 542010, CP040, PKS990000, PKS143. The project has also been included in the Park and Recreation Department's FY06 Work Plan previously approved by City Council. Though this action only approves the design services for this contract at \$37,500, costs for the total project have been estimated and budgeted in FY06 in the amount of \$730,000.

RECOMMENDATION—

Approval

BACKGROUND—

The new West Zone Maintenance Facility will be located at Glendale Cemetery and will combine Park & Recreation Department maintenance staff and equipment currently located in Greenwood Park and Glendale Cemetery. Combining the two maintenance operations will reduce operating costs and

improve maintenance equipment utilization. In addition, relocating the Greenwood Park maintenance operation and demolishing the existing maintenance facility is a recommendation of the adopted Greenwood Park Master Plan.

The existing maintenance buildings at Glendale Cemetery and Greenwood Park are wood framed construction built in the early 1930's and have deteriorated over the years. Neither building meets current building code requirements and do not provide adequate covered storage space for expensive mowing and maintenance equipment.

An RFP for design services was advertised in the newspaper and posted on the City's web site. Seven firms attended the pre-proposal meeting and five proposals were received from qualified architectural/engineering firms. A selection committee composed of two people from the Park and Recreation Department and one from the Engineering Department rated the firms. Shiffler Associates Architects was the highest rated firm.