



REVISED

Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 02/06/06
Agenda Item Type: Resolution

Communication No.: 06-051
Roll Call No.:

Submitted by: Richard Clark, Acting City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Dave Warren, (0-NR), Police Sergeant, to Santa Cruz, California, from February 9-13, 2006, to attend a Crossfit training course to obtain a Crossfit Instructor Certification in order to train members of the Metro Star Entry and Weapons of Mass Destruction Team in physical fitness regimens for increased proficiency and injury reduction.

Michele Bischof, (0-NR), HRIS Analyst, to Denver, Colorado, from February 13-17, 2006 to attend PeopleSoft Security Training at Oracle Corporation that is necessary in order to upgrade to Version 8.9.

Rex Sparks, (0-NR), Police Identification Technician, to Middleburg, Zeeland, The Netherlands from February 12-19, 2006, to speak at a conference hosted by the International Association of Bloodstain Pattern Analysis. As a recognized expert, both nationally and internationally, Sparks would be one of only four Americans at this conference. Being a speaker at an international symposium not only allows for better networking with peers, but also provides knowledge of the most recent advancements made in his specialized field.

FISCAL IMPACT—

Cost of travel is \$1,616; \$3,646; and \$1,767. Funding for these trips is provided for in the 2005-2006 Operating Budget under Index Code POL982100, page 349 (Warren/Sparks); and Index Code HRS980100, page 349.

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of February 1, 2006 is \$155,235.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.