



**Council  
Communication**  
Office of the City Manager

**Date**

March 6, 2006

**Agenda Item No.** 39

**Roll Call No.** 06-

**Communication No.** 06-118

**Submitted by:** Tom Turner, Human Resources Director

**AGENDA HEADING:**

Approve the issuance of a Request for Proposal to provide comprehensive occupational medical services for City employees.

**SYNOPSIS:**

Recommend approval to issue the RFP for occupational health care and authorize the City Legal Department to negotiate a contract and the Mayor to execute the resulting agreement for services.

**FISCAL IMPACT:**

Amount: \$247,000 is budgeted for the occupational health clinic in FY 07

Funding Source: GE001, HRS070000 General Fund – Employee Health Clinic; 2006-07 Recommended Operating Budget, page 113

**ADDITIONAL INFORMATION:**

This RFP solicits bids for several components of occupational health care, including: fitness for duty evaluation, post-accident injury care, drug and alcohol testing, exposure monitoring and physical therapy. Des Moines University (DMU) Clinic began providing these services for City employees on April 1, 2003. The City and DMU are in their final year of this original agreement. An ad-hoc review committee was formed back in 2003 to evaluate the proposals that led to the selection of DMU. This committee will reconvene to review proposals and recommend an occupational health care provider to the City Manager for July 1, 2006 effective date. Members of the committee represent Human Resources, Police, Fire, Public Works, Parks and the CIPEC union.

Polk County Human Resources declined to participate in this RFP process citing a difference in occupational health care utilization and management.

**PREVIOUS COUNCIL ACTION(S):**

Date: May 9, 2005

Roll Call Number: 05-1165

Action: Renewal of Occupational Health Care Services Agreement with Des Moines University Clinic (DMU) for the period of July 1, 2005 through June 30, 2006. (Council Communication No. 05-254). Moved by Coleman to adopt. Motion Carried 6-1.

Date: May 17, 2004

Roll Call Number: 04-1034

Action: Amendment to Occupational Health Care Services Agreement with Des Moines University Clinic (DMU). (Council Communication No. 04-226). Moved by Brooks to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S):** None

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Selection of occupational health care provider and Mayor authorization of agreement.