



**Council
Communication**
Office of the City Manager

Date

March 6, 2006

Agenda Item No. 20

Roll Call No. 06-

Communication No. 06-119

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting out-of-state travel requests for Paul Stout, Kerri Przybylski, David Knutzen, Greg Clark and Linda Main.

SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

FISCAL IMPACT:

Amount: \$1,263 (Stout); \$1,604 (Przybylski); \$1,604.73 (Knutzen); \$2,143 (Clark); and \$1,686.60 (Main)

Funding Source: 2005-2006 Operating Budget under:

- Index Code POL982100, page 349 (Stout)
- Index Code FIR011000, page 139 (Przybylski)
- Index Code FIR070400, page 147 (Knutzen)
- Index Code FIR040100, page 140 (Clark)
- Index Code CCL010000, page 86 (Main)

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$338,167. The amount expended for travel in FY2006 as of March 6, 2006 is \$174,606.

ADDITIONAL INFORMATION:

Paul Stout, (0-NR), Police Sergeant, to Hartford, Connecticut, from June 25-July 1, 2006, to attend a training course on the investigation of cases involving fatal child abuse and neglect, sponsored by Child Fatality Investigations (OJJDP).

Kerri Przybylski, (0-NR), Firefighter, to Waukesha, Wisconsin, from June 18-23, 2006, to attend Rope Rescue Technician I/II class. The class provides practical application through scenarios drawn from actual rescue experience. Skills that are addressed include knot, anchors, patient packaging, mechanical advantage systems, rappelling, system safety factors and stretcher evacuations.

David Knutzen, (0-NR), Senior Fire Inspector, to Denver, Colorado, from April 29-May 6, 2006, to attend the Association of Arson Investigators 2006 Annual Training Conference. Curriculum includes workshops on Reid Interviewing & Interrogation, Lightning & Fires, Vapor Explosions, Arsonist & Psychiatrist, Fire Investigation, Post Incident Analysis, and Flash Over & Irregular Burn Patterns.

Greg Clark, (0-NR), Firefighter, to Pueblo, Colorado, from April 9-15, 2006, to attend Highway Emergency Specialist training. Course focuses on emergency response techniques to cargo tanks, inter-model tank containers and dry vans that transport hazardous materials. Students practice various transfer methods including MC-306, IM tank container transfer, and drum to drum transfer.

Linda Main, (0-R), Senior License Clerk, to Dallas, Texas, from April 8-13, 2006, to attend User's conference on paying parking tickets with Ticke Trak 8.0, covering upgrades and to present various modules and support related topics along with a special session on Ticke Trak 9.0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

BOARD/COMMISSION ACTION(S): None

Date:

Roll Call Number:

Action:

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: None