



**Council  
Communication**  
Office of the City Manager

Date

June 5, 2006

Agenda Item No. 30

Roll Call No. 06-

Communication No. 06-351

Submitted by: Richard A. Clark, City Manager

**AGENDA HEADING:**

Submitting out-of-state travel requests for Benjamin Carter, James Mitchell, Charles Hulgan, Kerry Schneider, Robert Cox, Shane Griffin, Dan Gilliatt, and Joe Giudicessi.

**SYNOPSIS:**

Recommend approval for out-of-state travel requests listed below.

**FISCAL IMPACT:**

Amount: \$1,605.45 (Giudicessi), \$905 (Gilliatt), \$1,445.45 (Griffin), \$2,045 (Cox), \$1,533 (Schneider), \$640.80 (Hulgan), \$347 (Mitchell), \$1,426.10 (Carter).

Funding Source: 2005-2006 Operating Budget under:

- FIR011000, General Fund, page 139 (Giudicessi)
- FIR011000, General Fund, page 139 (Gilliatt)
- FIR011000, General Fund, page 139 (Griffin)
- FIR040100, General Fund, page 140 (Cox)
- FIR040100, General Fund, page 140 (Schneider)
- FIR011000, General Fund, page 139 (Hulgan)
- FIR011000, General Fund, page 139 (Mitchell)
- POL982200, State Forfeited Funds, page 349 (Carter)

**ADDITIONAL INFORMATION:**

**Joe Giudicessi, (0-R), District Fire Chief**, to Cincinnati, Ohio, from September 17-22, 2006, to attend Rope Rescue Technician I/II class. This class will provide practical application through scenarios drawn from actual rescue experience. Skills addressed include knots, anchors, patient packaging, mechanical advantage systems, rappelling, system safety factors and stretcher evacuations.

**Dan Gilliatt, (1-NR), Firefighter**, to Cincinnati, Ohio, from September 17-22, 2006, to attend Rope Rescue Technician I/II class. This class will provide practical application through scenarios drawn from

actual rescue experience. Skills addressed include knots, anchors, patient packaging, mechanical advantage systems, rappelling, system safety factors and stretcher evacuations.

**Shane Griffin, (0-NR), Firefighter**, to Cincinnati, Ohio, from September 17-22, 2006, to attend Rope Rescue Technician I/II class. This class will provide practical application through scenarios drawn from actual rescue experience. Skills addressed include knots, anchors, patient packaging, mechanical advantage systems, rappelling, system safety factors and stretcher evacuations.

**Robert Cox, (0-R), Fire Captain**, to Pueblo, Colorado, from July 22-29, 2006, to attend a Transportation Specialist Refresher course. The course will provide an overview of containers in all three surface modes of transportation, emphasizing construction, common problems, emergency field repair, product removal, and associated regulatory requirements.

**Kerry Schneider, (0-NR), Fire Captain**, to Pueblo, Colorado, from July 22-29, 2006, to attend a Transportation Specialist Refresher course. The course will provide an overview of containers in all three surface modes of transportation, emphasizing construction, common problems, emergency field repair, product removal, and associated regulatory requirements.

**Charles Hulgan, (0-R), Fire Captain**, to Hoffman Estates, Illinois, from September 13-15, 2006, to attend an in-depth "Train the Trainer" accident scene safety training course that will provide updates on all hazards faced at the scene of an accident. Airbags, restraints, hybrids and alternative fuels will be the focus of the training along with vehicle fires, extrication, and vehicle safety.

**James Mitchell, (0-NR), Firefighter**, to Hoffman Estates, Illinois, from September 13-15, 2006, to attend an in-depth "Train the Trainer" accident scene safety training course that will provide updates on all hazards faced at the scene of an accident. Airbags, restraints, hybrids and alternative fuels will be the focus of the training along with vehicle fires, extrication, and vehicle safety.

**Benjamin Carter, (0-R), Senior Police Officer**, to Evansville, Indiana, from September 10-16, 2006, to attend a course sponsored by the NRA in order to become certified as a Patrol Rifle Instructor. Two of the main instructors within the Metro Special Tactics and Response unit are nearing the end of their careers, and a replacement instructor is needed.

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$664,650. The amount expended for travel in FY2006 as of May 22, 2006 is \$276,737.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

#### **BOARD/COMMISSION ACTION(S): NONE**

Date: NA

Roll Call Number: NA

Action: NA

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**