



**Council
Communication**
Office of the City Manager

Date

June 19, 2006

Agenda Item No. 36

Roll Call No. 06-

Communication No. 06-359

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting out-of-state travel requests for Kenneth Brown, Michael Matthes, and Kandi Reindl.

SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

FISCAL IMPACT:

Amount: \$1,507 (Brown), \$2,700 (Matthes), and \$2,222.64 (Reindl).

Funding Source: 2005-2006 Operating Budget under:

- POL982200, State Forfeited Funds, page 349 (Brown)
- CMO010000, General Fund, page 90 (Matthes)
- CMO010000, General Fund, page 90 (Reindl)

ADDITIONAL INFORMATION:

Kenneth Brown, (0-NR), Police Sergeant, to Chicago, Illinois, from July 9-12, 2006, to attend a Reid and Associates interview and interrogation seminar. The seminar will center on techniques that can be used to determine the nature of information received through an interview or interrogation.

Michael Matthes, (0-R), Assistant City Manager, to San Antonio, Texas, from September 9-14, 2006, to attend the annual ICMA conference “Sustaining Our Communities in an Uncertain World.” Conference highlights include sessions on Wireless Broadband, Contracts, Recruiting a Diverse Workforce, Sustainable Economic Development, Environmental Leadership, Performance Measurement, and Ethics.

Kandi Reindl, (0-R), Assistant to the City Manager, to San Antonio, Texas, from September 9-14, 2006, to attend the annual ICMA conference “Sustaining Our Communities in an Uncertain World.” Conference highlights include sessions on Wireless Broadband, Contracts, Recruiting a Diverse

Workforce, Sustainable Economic Development, Environmental Leadership, Performance Measurement, and Ethics.

The amount budgeted for travel in Fiscal Year (FY) 2006 is \$664,650. The amount expended for travel in FY2006 as of June 13, 2006 is \$302,725.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

BOARD/COMMISSION ACTION(S): NONE

Date:

Roll Call Number:

Action:

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE