



**Council
Communication**
Office of the City Manager

Date

June 19, 2006

Agenda Item No. 71

Roll Call No. 06-

Communication No. 06-360

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Approving contract for the Youth Advisory Board's fundraising booth at the Valley Junction Farmer's Market on August 24 and 31, 2006.

SYNOPSIS:

Recommend approval of the contract with the owner of the Valley Junction Farmer's Market to host the Youth Advisory Board's fundraising booth; this action also authorizes the chair of the Youth Advisory Board to sign the contract upon review and approval by the Legal Department and Risk Manager. The City Manager's Office will assist the Youth Advisory Board to carry out the terms and conditions of the contract.

FISCAL IMPACT:

Amount: The Valley Junction Farmer's Market is donating booth space to the Youth Advisory Board because the board is a non-profit group. The only cost involved will be the fee for a temporary health inspection permit: \$25.

Funding Source: 2005-2006 Operating Budget under:

- CMO980714, Special Revenue Funds, page 351.

ADDITIONAL INFORMATION:

The Youth Advisory Board was created in 1996 with the goal of fostering communication and partnerships between youth and adults in the community. Originally, the board contained seven adults and five youth. In 2002, the by-laws were changed to increase the number of youth representatives to fifteen. Today, the adults on the board serve only in advisory roles. The board receives staff support from the City of Des Moines and the Des Moines Independent School District, but does not receive any budgeted funds. The biggest restraint that the board faces is funding.

The youth on the board will plan and execute the Valley Junction Farmer's Market fundraising booth.

During the event, the board members will sell homemade baked goods and donated lemonade. Revenues raised will increase the board's capacity to: 1) provide training to its members, 2) complete community betterment projects, and 3) provide positive opportunities to the community's youth. The event also will promote community awareness about the Youth Advisory Board and its various goals and projects as the board members will be distributing brochures and answering questions.

PREVIOUS COUNCIL ACTION(S): NONE

Date:

Roll Call Number:

BOARD/COMMISSION ACTION(S):

Date: May 2, 2006

Roll Call Number: N/A

Action: At their monthly board meeting, the Youth Advisory Board approved a motion to go forward with the fundraising booth at the Valley Junction Farmer's Market on August 24 and 31, 2006.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE