



**Council
Communication**
Office of the City Manager

Date

July 10, 2006

Agenda Item No. 75

Roll Call No. 06-

Communication No. 06-447

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Approving the contract for the Youth Advisory Board's informational booth at the Downtown Farmer's Market Saturday Salute (dates TBD).

SYNOPSIS:

Approval of the contract with the Downtown Farmer's Market to host the Youth Advisory Board's informational booth; this action also authorizes the chair of the Youth Advisory Board to sign the contract, upon review and approval by the City's Legal Department and Risk Manager. The City Manager's Office will assist the Youth Advisory Board to carry out the terms and conditions of the contract.

FISCAL IMPACT: NONE

Amount: The Downtown Farmer's Market is donating the space free-of-charge for the Youth Advisory Board's information booth.

Funding Source:

ADDITIONAL INFORMATION:

The Youth Advisory Board was created in 1996 with the goal of increasing communication and partnerships between youth and adults in the community. Originally, the board contained seven adults and five youth. In 2002, the bylaws were changed to increase the number of youth representatives to fifteen. Today, the adults on the board serve only in advisory roles. As such, the Downtown Farmer's Market information booth will be planned and executed by the youth on the board.

The biggest restraint the board faces is funding. The board receives staff support from the City of Des Moines and the Des Moines Independent School District, but does not receive any budgeted funds. The information booth at the Downtown Farmer's Market will help create visibility within the community about the Youth Advisory Board and its various goals and projects as the members will be handing out fundraising brochures and answering any questions that may arise.

PREVIOUS COUNCIL ACTION(S): NONE

Date:

Roll Call Number:

BOARD/COMMISSION ACTION(S):

Date: June 6, 2006

Roll Call Number: N/A

Action: At their monthly board meeting, the Youth Advisory Board approved a motion to go forward with the informational booth at the Downtown Farmer's Market Saturday Salute.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE