



Council Communication

Office of the City Manager

Date

July 24, 2006

Agenda Item No. 34

Roll Call No. 06-

Communication No. 06-467

Submitted by: **Richard A. Clark, City Manager**

AGENDA HEADING:

Submitting out-of-state travel requests for Lawrence McDowell, Bruce Bergman, Joe Giudicessi, and Jason Shediwy.

SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

FISCAL IMPACT:

Amount: \$1,488 (Shediwy); \$2,123.40 (Giudicessi); \$1,825 (Bergman); and \$1,775 (McDowell).

Funding Source: 2005-2006 Operating Budget under:

- FIR040100, General Fund, page 140 (Shediwy)
- FIR040100, General Fund, page 140 (Giudicessi)
- LGL010000, General Fund, page 162 (Bergman)
- LGL010000, General Fund, page 162 (McDowell)

ADDITIONAL INFORMATION:

Lawrence McDowell, (0-R), Deputy City Attorney, to Portland, Oregon, from September 11-21, 2006, to attend the International Municipal Lawyers Association Annual Meeting, which includes workshops on economic development, finance, land development, litigation and risk management, and municipal contracts.

Bruce Bergman, (0-R), City Attorney, to Portland, Oregon, from September 11-21, 2006, to attend the International Municipal Lawyers Association Annual Meeting, which includes workshops on economic development, finance, land development, litigation and risk management, and municipal contracts.

Joe Giudicessi, (0-R), District Fire Chief, to Pueblo, Colorado, from August 27 to September 2, 2006, to attend a 40 hour HazMat Technician Course designed to familiarize participants with the widest possible variety of situations involving hazardous materials that responders may encounter. These may include railcars, highway vehicles, and small packages.

Jason Shediwy, (0-NR), Firefighter, to Pueblo, Colorado, from August 27 to September 2, 2006, to attend a 40 hour HazMat Technician Course designed to familiarize participants with the widest possible variety of situations involving hazardous materials that responders may encounter. These may include railcars, highway vehicles and small packages.

The amount budgeted for travel in Fiscal Year (FY) 2007 is \$328,255. The amount expended for travel in FY 2007 as of July 18, 2006 is \$598.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

BOARD/COMMISSION ACTION(S): NONE

Date:

Roll Call Number:

Action:

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE