



# Council Communication

Office of the City Manager

Date

October 9, 2006

Agenda Item No. 35

Roll Call No. 06-

Communication No. 06-653

Submitted by: Allen McKinley, Finance Director

## AGENDA HEADING:

Submitting out-of-state travel requests for Tom Vlassis.

## SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

## FISCAL IMPACT:

Amount: \$1,884 (Vlassis)

Funding Source: Fiscal Year 2006-07 Operating Budget under:

- General Fund GE001, Mayor and Council MCC01000

## ADDITIONAL INFORMATION:

**Tom Vlassis (R-0), City Council Member, to Reno, Nevada from December 5-10, 2006 (\$1,884), to attend the annual meeting for the National League of Cities.**

The amount budgeted for travel in Fiscal Year (FY) 2007 is \$328,255. The amount expended for travel in FY07 as of October 3, 2006 is \$67,118.

## PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**