



Council Communication

Office of the City Manager

Date November 20, 2006

Agenda Item No. 26
Roll Call No. 06-
Communication No. 06-718
Submitted by: Allen McKinley, Finance
Director/Treasurer

AGENDA HEADING:

Submitting out-of-state travel requests for Candace Biddle, David Bowen, Jack Beardsley, Dennis Rich, and Gaylord M. Houston.

SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

FISCAL IMPACT:

Amount: \$1,470.56 (Biddle); \$1,882 (Bowen); \$1,882 (Beardsley); \$1,882 (Rich); \$1,926 (Houston)

Funding Source:

2006-2007 City of Des Moines Operating Budget under:

- CDD160100, Comm Dev-Building Inspection (Biddle)
- POL982200, State Forfeited Funds (Bowen)
- POL982200, State Forfeited Funds (Beardsley)
- POL982200, State Forfeited Funds (Rich)
- POL982200, State Forfeited Funds (Houston)

ADDITIONAL INFORMATION:

Candace Biddle (NR-0), Plans Examiner, to Brooklyn Park, MN from February 4-9, 2007 (\$1,470.56), to attend new hire training, which will include information regarding new code changes, in order to help citizens/contractors build a quality structure that meets the code requirements when the City of Des Moines adopts the 2006 edition of the international building code.

David Bowen (NR-0), Lieutenant, to San Diego, CA from February 18-22, 2007 (\$1,882), to attend a Special Event Management School that will provide information and skills necessary to implement successful security and traffic plans for events such as festivals, parades, marathons, sporting events, concerts, and demonstrations.

Jack Beardsley (NR-0), Sergeant, to San Diego, CA from February 18-22, 2007 (\$1,882), to attend a Special Event Management School that will provide information and skills necessary to implement successful security and traffic plans for events such as festivals, parades, marathons, sporting events, concerts, and demonstrations.

Dennis Rich (NR-0), Police Officer, to San Diego, CA from February 18-22, 2007 (\$1,882), to attend a Special Event Management School that will provide information and skills necessary to implement successful security and traffic plans for events such as festivals, parades, marathons, sporting events, concerts, and demonstrations.

Gaylord M. Houston (NR-0), Lieutenant, to San Diego, CA from December 2-6, 2006 (\$1,926), to attend Aviation Security for Law Enforcement Officers presented by the American Association of Airport Executives. The course will cover topics such as Legal Aspects of Aviation Security, Current Threat Assessment of Civil Aviation, Incident Command, Terminal Evacuations, Weapons of Mass Destruction, and Airport Specific Crimes.

The amount budgeted for travel in Fiscal Year (FY) 2007 is \$328,255. The amount expended for travel in FY 2007 as of November 14th is \$139,497.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE