



# Council Communication

Office of the City Manager

Date February 12, 2007

Agenda Item No. 46  
Roll Call No. 07-  
Communication No. 07-084  
Submitted by: Richard A. Clark, City Manager

## AGENDA HEADING:

Submitting out-of-state travel requests for David M. McDermott, II., Ralph Penley, Mike Kruse, Mary Neiderbach, Greg Clark, Joe Giudicessi, Alycia Peterson, Jason Shediway, Ray Gallardo, Stewart Drake, Richard Brown, and Kathy Kahoun.

## SYNOPSIS:

Recommend approval for out-of-state travel requests listed below.

## FISCAL IMPACT:

Amount: \$1,863.46 (McDermott, II); \$1,500 (Penley); \$1,914 (Kruse); \$1,864 (Neiderbach); \$1,664 (Clark); \$2,363 (Giudicessi); \$3,432 (Peterson); \$1,699 (Shediway); \$1,497 (Gallardo); \$1,497 (Drake); \$2,057 (Brown); \$2,084 (Neiderbach); \$2,038 (Kahoun)

Funding Source: 2006-2007 Operating Budget under:

- POL982200, Police – State Forfeited Funds (McDermott, II)
- CDBG2007014, Community Development – Homeowner Rehabilitation (Penley)
- CDBG2007014, Community Development – Homeowner Rehabilitation (Kruse)
- CDBG2007014, Community Development – Homeowner Rehabilitation (Neiderbach)
- FIR040100, Fire – Haz-Mat (Clark)
- FIR040100, Fire – Haz-Mat (Giudicessi)
- POL982200, Police – State Forfeited Funds (Peterson)
- FIR040100, Fire – Haz-Mat (Shediway)
- POL982200, Police – State Forfeited Funds (Gallardo)
- POL982200, Police – State Forfeited Funds (Drake)
- HRS980100, Human Resources – Employee Development Funds (Brown)
- CDBG2007014, Community Development – Homeowner Rehabilitation (Neiderbach)
- CDBG2007014, Community Development – Homeowner Rehabilitation (Kahoun)

## ADDITIONAL INFORMATION:

**David M. McDermott, II (NR-0), Sergeant**, to Evanston, IL, from April 29 – May 5, 2007 (\$1,863.46), to attend the Death Investigation course sponsored by Northwestern University providing training in how to investigate all facets of violent death scenes.

**Ralph Penley, (R-0), Housing Conservation Inspector**, to Dubuque, IA, from March 4 – 9, 2007 (\$1,500), to attend training sponsored by MSA Professional Services to meet HUD and State certification requirements.

**Mike Kruse, (NR-0), Housing Conservation Inspector**, to Dubuque, IA, from March 4 – 9, 2007 (\$1,914), to attend training sponsored by MSA Professional Services to meet HUD and State certification requirements.

**Mary Neiderbach, (R-0), Senior Planner**, to Dubuque, IA, from March 4 – 9, 2007 (\$1,864), to attend training sponsored by MSA Professional Services to meet HUD and State certification requirements.

**Greg Clark, (NR-0), Firefighter**, to College Station, TX, February 25 – March 3, 2007 (\$1,664), to attend Hazmat Pipeline Emergency Response Technician course covering topics such as pipeline emergency response operations, identification of hazardous materials, transmission and distribution systems, equipment identification, pipeline markings, and inspection protocols.

**Joe Giudicessi, (R-1), District Chief**, to Pueblo, CO, April 15 – 21, 2007 (\$2,363), to attend 40-hour advanced course on emergency response techniques to cargo tanks, intermodal tank containers, and dry vans transporting hazardous materials sponsored by the Emergency Response Training Center.

**Alycia Peterson, (NR-0), Senior Police Officer**, to Evansville, IN, February 23 – April 5, 2007 (\$3,432), to attend Top Dogs Police K-9 Academy and to return with a certified Police Patrol/Detector dog.

**Jason Shediway, (NR-1), Firefighter**, to Pueblo, CO, April 15 – 21, 2007 (\$1,699), to attend 40-hour advanced course on emergency response techniques to cargo tanks, intermodal tank containers, and dry vans transporting hazardous materials sponsored by the Emergency Response Training Center.

**Ray Gallardo, (NR-0), Police Officer**, to St. Charlotte, MI, May 20 – 26, 2007 (\$1,497), to earn continuing education credits to maintain NRA instructor ranking. Course teaches how to instruct basic rifle marksmanship and officer survival tactics for the patrol environment.

**Stewart Drake, (NR-1), Senior Police Officer**, to St. Charlotte, MI, May 20 – 26, 2007 (\$1,497), to earn continuing education credits to maintain NRA instructor ranking. Course teaches how to instruct basic rifle marksmanship and officer survival tactics for the patrol environment.

**Richard Brown, (R-0), Park Planner II**, to Philadelphia, PA, April 14 – 18, 2007 (\$2,057), to attend the American Planning Association conference covering topics such as creating successful bicycle and pedestrian plans, GIS technology for parks and recreation, securing grant funding, developing regional trail networks, green infrastructure and project management for planners.

**Mary Neiderbach, (R-1), Senior Planner**, to Philadelphia, PA, April 14 – 18, 2007 (\$2,084), to attend the American Planning Association conference covering topics about new and innovated affordable housing programs and neighborhood revitalization strategies.

**Kathy Kahoun, (NR-0), Neighborhood Development Administrator**, to Philadelphia, PA, April 14 – 18, 2007 (\$2,038), to attend the American Planning Association conference covering topics about new and innovated affordable housing programs and neighborhood revitalization strategies.

The amount budgeted for travel in Fiscal Year (FY) 2007 is \$328,255. The amount expended for travel in FY 2007 as of February 5, 2007 is \$179,341.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**