



**Council**  
**Communication**  
Office of the City Manager

**Date**

March 26, 2007

**Agenda Item No.** 9  
**Roll Call No.** 07-  
**Communication No.** 07-155  
**Submitted by:** **Jeb E. Brewer, P.E.**  
**City Engineer**

**AGENDA HEADING:**

Approving Professional Services Agreement with Site Design Group, Inc. for design and construction phase services for the East Side Skate Park, not to exceed \$34,795.

**SYNOPSIS:**

Recommend approval of the Professional Services Agreement with Site Design Group, Inc., Michael McIntyre, President, 2734 Loker Avenue West, Suite H, Carlsbad, California, 92010, for lump sum amount of \$34,795, to provide design and construction phase services for the East Side Skate Park.

**FISCAL IMPACT:**

Amount: \$34,795

Funding Source: 2007-08 CIP, Page Parks-25, PKS164, Skate Park, G.O. Bonds

**ADDITIONAL INFORMATION:**

Over the past several years, the Des Moines Park and Recreation Department, Park and Recreation Board and Des Moines City Council have received requests from Des Moines youth for the City to construct a skate park facility within the City.

On November 16, 2004, the Park and Recreation Department established a Skate Park Design Committee comprised of area youth and adults interested in the development and construction of a regional skate park in the City limits of Des Moines. This group met monthly to establish site criteria and develop the Request For Proposals (RFP) to secure a firm to provide planning services for this endeavor. On March 22, 2005, the Park and Recreation Board established a Steering Committee comprised of six residents from throughout the community and two Parks Staff to evaluate the RFPs. Five RFPs were received and evaluated based upon experience and qualifications. Site Design Group was selected, which is a nationally recognized skate park consultant that specializes in skate park planning, design and construction. On October 10, 2005, by Roll Call 05-2456, the City hired Site Design Group, to provide the planning services for development of four neighborhood skate parks and a regional skate park.

The planning process indicated that the first of four neighborhood skate parks to be constructed should be at the Four Mile Community Center (3711 Easton Boulevard). Park and Recreation Department Staff have met with area residents of the ACCENT and Gray's Woods Neighborhood Associations and eastside skaters regarding this proposal. The other location recommended for a neighborhood skate park was Tower Park (50<sup>th</sup> and Hickman). The other two locations on the City's southeast and southwest sides will be identified at a later date as individual park master plans are developed.

Due to the specialized knowledge of Site Design in designing a functioning skate park, staff entered into direct negotiations with Site Design for design services of the Four Mile Community Skate Park. Their experience with the site selection process and construction of other skate parks was the primary factor in their selection. Staff has negotiated a Professional Services Agreement with Site Design Group, Inc., for lump sum amount of \$34,795, to provide design and construction phase services for the neighborhood skate park at Four Mile Community Center.

**PREVIOUS COUNCIL ACTION(S):**

Date: October 10, 2005

Roll Call Number: 05-2456

Action: Professional Services Agreement with Site Design Group, Inc. (Tempe, Arizona) to provide professional preliminary design services for regional skate park and four conceptual neighborhood skate park facilities, \$22,330. ([Council Communication No. 05-561](#)) Moved by Hensley to approve. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S):**

Date: November 16, 2004

Roll Call Number: N/A

Action: Park and Recreation Board established a Citizen Advisory Committee to review skate park locations and designs

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Normal Council actions on consultant services for design and construction phase, and construction contracts.