



Council Communication

Office of the City Manager

Date

March 26, 2007

Agenda Item No. 32

Roll Call No. 07-

Communication No. 07-165

Submitted by: Donald M. Tripp,
Park and Recreation Director

AGENDA HEADING:

Approving and authorizing execution of the Residential Lease Agreement at 1602 Pioneer Road, Pioneer Park.

SYNOPSIS:

Approving and authorizing execution of the Residential Lease Agreement at 1602 Pioneer Road, Pioneer Park. A new lease agreement has been prepared designating Skylar J. Smothers, Parks and Recreation Department Intern, as the tenant from February 1, 2007 until February 28, 2009, as part of his compensation package with the City of Des Moines. The City Properties Administrator has reviewed the request and recommends approval of the Lease Agreement.

FISCAL IMPACT: NONE

There is no fiscal impact for the term of the lease; the agreement is part of the internship compensation package.

ADDITIONAL INFORMATION:

On August 21, 2006, by Roll Call No. 06-1678, the City Council approved a four month lease agreement whereby the City leased a residence at the property locally known as 1602 Pioneer Road to John J. McGee at a lease rate of \$650 per month. Property Management executed this short-term lease because the Parks and Recreation Department was evaluating and considering alternative uses for this property.

In evaluating the personnel needs within the Park and Recreation Department, staff has created a two-year paid internship position within Athletics and Sports Tourism. This internship program is designed to attract skilled individuals within the park and recreation field to complete a work-study program. Funding for this position comes from a vacated permanent part-time position within Athletics and Sports Tourism (GE001 PKS100400); funding covers salary (\$9.15 per hour) and benefits. In order to attract highly qualified candidates, the Department also offers free housing at the house within Pioneer Park. Since this is part of the internship compensation package, the intern's payroll check will be taxed based on the fair market value of the rent.

The Athletics and Sports Tourism Intern assists with the day-to-day operations of the department's athletic operations, which include the 2007 US Youth Soccer Region II Championships, 2007 North American Fastpitch Association (NAFA) National Tournament, Adult and Youth Sports Leagues, scheduling, marketing, and etc.

This position was created based on the success of the City Manager's Internship program and modeled after the same. Recruitment brochures were distributed to University of Northern Iowa, Indiana University, Northwest Missouri State, University of Illinois, and Valparaiso. Mr. Smothers is a graduate of University of Northern Iowa.

PREVIOUS COUNCIL ACTION(S):

Date: August 21, 2006

Roll Call Number: 06-1678

Action: [Lease](#) of Pioneer Park Residence, 1602 Pioneer Park Road, to John J. McGee from September 1, 2006 to December 31, 2006. Moved by Vlassis to adopt. Motion Carried 5-1

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE