



# Council Communication

Office of the City Manager

Date

April 9, 2007

Agenda Item No. 32

Roll Call No. 07-

Communication No. 07-201

Submitted by: **Thomas G. Turner, Human Resources Director**

## AGENDA HEADING:

Annual renewal of agreement with the Employee and Family Resources, Inc. (505 Fifth Ave, Suite 600, Des Moines, IA, Paul Hedquist, CEO) for provision of Employee Assistance Program services.

## SYNOPSIS:

Approval of contract and authorization of the Mayor to execute and the City Clerk to attest an addendum extending a contract for the provision of Employee Assistance Program services by Employee and Family Resources, Inc. for one year beginning May 1, 2007 at a cost of \$24,000.

## FISCAL IMPACT:

Amount: \$24,000

Funding Source: 2007-2008 Operating: Human Resources Department – Employee Relations, HRS010000, GE001, page 182.

## ADDITIONAL INFORMATION:

Since 1989 the City has contracted with Employee and Family Resources for counseling services for City employees. Confidential services are provided at no cost to employees and their family members for the initial assessment and referral for a variety of personal problems including family, marital, financial, work related, emotional, alcohol/drug concerns or other problems that interfere with daily living.

## PREVIOUS COUNCIL ACTION(S):

Date: 4/10/2006

Roll Call Number: 06-666

Action: [Annual](#) renewal of Agreement with Employee and Family Resources, Inc. for provision of Employee Assistance Program services, \$24,000. ([Council Communication No. 06-196](#)) Moved by Hensley to adopt. Motion Carried 6-1.

Date: April 25, 2005

Roll Call Number: 05-992

Action: Agreement with Employee Assistance Program (Employee and Family Resources, Inc.) to provide assessment and referral counseling for City employees and family members. (Council Communication No. 05-217) Moved by Vlassis to adopt. Motion Carried 7-0.

Date: April 19, 2004

Roll Call Number: 04-811

Action: Annual renewal of agreement with Employee and Family Resources, Inc. for provision of Employee Assistance Program services for a period of one year beginning May 1, 2004, \$24,000. (Council Communication No. 04-177) Moved by Vlassis to adopt. Motion Carried 6-1. Absent: Brooks

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

It is anticipated that the City will maintain EAP services for City employees and family members in subsequent years.