



Council Communication

Office of the City Manager

Date April 23, 2007

Agenda Item No. 44
Roll Call No. 07-
Communication No. 07-234
Submitted by: Phillip C. Vorlander.
Chief of the Fire Department

AGENDA HEADING:

Approving an exception to the procurement ordinance competitive bidding requirements for good cause and approving a contract with Carpenter Uniform & Promotional products for services to the City of Des Moines Fire Department.

SYNOPSIS:

Recommend approval of exception from bidding process for services, the new contract, and authority granting the Mayor to sign the new contract

FISCAL IMPACT:

Amount: \$65,000

Funding Source: FY 2007-2008 Recommended Operating Budget, Operations GE001, FIR040700, Account 532250, page 162.

ADDITIONAL INFORMATION:

On April 19, 2004, by Roll Call No. 04-827, the City Council approved Carpenter Uniform & Promotional Products (5801 Thornton Avenue, Des Moines, Iowa 50321) as the service uniform contractor for the Des Moines Fire Department. This contract and its renewal options will expire on April 30, 2007. Review of this contract revealed Carpenter Uniform & Promotional Products is the only local business that meets current and past specifications. Businesses outside the State of Iowa can provide uniforms, but are unable to provide alterations and delivery in a timely manner.

The Des Moines Police Department and City Procurement Manager researched available options for uniform suppliers when the existing Police Department contract for uniforms expired, and it was determined that a bidding process would place an unnecessary burden and expense on the City when the outcome would be the same. The matter was brought to the attention of the City Manager who agreed with staff and directed a contract be negotiated with Carpenter Uniform & Promotional Products and presented it to the City Council for approval. The Council approved this contract on January 8, 2007 by Roll Call #07-053.

The Police Department spent considerable time working with the Purchasing Division and the City Manager to develop this approach. The Fire Department capitalized on the work of the Police and Purchasing Departments and approached Carpenter Uniform and Promotional Products requesting the identical terms as those previously negotiated. Carpenter agreed. The Des Moines Fire Department

recommends approval of contract with Carpenter Uniform and Promotional Products for supply of its uniform clothing needs at these terms.

PREVIOUS COUNCIL ACTION(S): NONE

Date: January 8, 2007

Roll Call Number: 07-053

Action: [Exception](#) to procurement ordinance competitive bidding requirements for good cause and approving a three-year contract with Carpenter Uniform & Promotional Products for uniform services for the Police Department. ([Council Communication No. 07-021](#)) Moved by Vlassis to adopt. Motion Carried 6-0

Date: April 19, 2004

Roll Call Number: 04-827

Action: Carpenter Uniform Company for an annual contract with two additional one-year renewal options to furnish uniform clothing to be used by the Fire Department. (Ten bids mailed, one received). ([Council Communication No. 04-173](#)) Moved by Vlassis to adopt. Motion Carried 6-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Renewal of contract as stipulated.