



Council Communication

Office of the City Manager

Date

June 4, 2007

Agenda Item No. 33

Roll Call No. 07-

Communication No. 07-344

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting travel requests for T.M. Franklin Cownie, Larry G. Gilmore, Chris Johansen, and Timothy Nading.

SYNOPSIS:

Approval for travel requests listed below.

FISCAL IMPACT:

Amount: \$3,700 (Cownie); \$1,500 (Gilmore); \$2,175 (Johansen); \$1,500 (Nading)

Funding Source: 2006-2007 Operating Budget under:

- MCC010000 – Mayor and Council (Cownie)
- POL982100 – Police – Police Seized Funds (Gilmore and Nading) (FY08 Budget)
- HSG010000 – Housing Services – Administration (Johansen)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie (3), Mayor, to Los Angeles, CA, from June 20 – 26, 2007 (\$3,700), to attend the US Conference of Mayors 75th Annual Conference and the New Cities Project Conference.

Larry G. Gilmore (0), Senior Police Officer, to Frederick, MD, from September 22 – 29, 2007 (\$1,500), to attend training sponsored by the United States Police Canine Association. The seminar includes both classroom and hands-on practical exercises and canine patrol street scenarios. The following topics are covered: animal behavior and decoy work, vet care, legal updates, obedience and e-collar work, narcotics and shooting for the canine team.

Chris Johansen, (1), Housing Services Director, to Boston, MA, from June 26 – 29, 2007 (\$2,175), to attend training on Demolition/Disposition and the Replacement Housing Fund sponsored by Borell Technology, Inc.

Timothy Nading (0), Senior Police Officer, to Frederick, MD, from September 22 – 29, 2007 (\$1,500), to attend training sponsored by the United States Police Canine Association. The seminar includes both classroom and hands on practical exercises and canine patrol street scenarios. The following topics are covered: animal behavior and decoy work, vet care, legal updates, obedience and e-collar work, narcotics and shooting for the canine team.

The amount budgeted for travel in Fiscal Year (FY) 2007 (amended budget) is \$331,612. The amount expended for travel in FY 2007 as of May 14, 2007 is \$303,021.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE