



# Council Communication

Office of the City Manager

Date

September 24, 2007

Agenda Item No. 30

Roll Call No. 07-

Communication No. 07-583

Submitted by: Richard A. Clark, City Manager

## AGENDA HEADING:

Submitting travel requests for Judy Bradshaw and Douglas Philip.

## SYNOPSIS:

Recommend approval for travel requests listed below.

## FISCAL IMPACT:

Amount: \$1,300.00 (Bradshaw); \$1,958.00 (Philip)

Funding Source: 2007-2008 Operating Budget under:

- SP321 POL982100 – Police (Bradshaw)
- SP321 POL982100 – Police (Philip)

## ADDITIONAL INFORMATION:

**Judy Bradshaw (NR-0), Chief of Police**, to New Orleans, LA, from October 15 – 17, 2007 (\$1,300.00), to attend the annual conference of the International Association of Chiefs of Police. The conference will provide a forum for attendees to examine critical issues and find solutions to local problems by talking with their peers and experts.

**Douglas Philip (R-0), Assistant City Attorney**, to New Orleans, LA, from October 12 – 16, 2007 (\$1,958.00), to attend the annual conference of the International Association of Chiefs of Police and the Legal Officers Section Seminar to keep current on legal and other issues affecting law enforcement. The conference will provide a forum for attendees to examine critical issues and find solutions to local problems by talking with their peers and experts.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 as of September 18, 2007 is \$48,261.

## PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**