



**Council  
Communication**  
Office of the City Manager

**Date** November 19, 2007

**Agenda Item No.** 30  
**Roll Call No.** 07-  
**Communication No.** 07-704  
**Submitted by:** Richard A. Clark, City Manager

**AGENDA HEADING:**

Submitting travel request for Danielle Galien.

**SYNOPSIS:**

Recommend approval for travel requests listed below.

**FISCAL IMPACT:**

Amount: \$1,690

Funding Source: 2007-2008 Operating Budget, SP324, POL982200, page 285 – Police – State Forfeited Funds

**ADDITIONAL INFORMATION:**

**Danielle Galien (R-0), Senior Identification Technician**, to Miami, FL, from December 9 – 15, 2007 to attend a Bloodstain Pattern Analysis Workshop course being presented by the Miami–Dade Police Department Metropolitan Police Institute. This 44-hour course will instruct the student in identifying bloodstain pattern evidence at the crime scene. Students will learn how to properly interpret, document, preserve, and reconstruct bloodstain pattern evidence.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 as of November 13, 2007 is \$132,622.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**