



# Council Communication

Office of the City Manager

Date December 3, 2007

Agenda Item No. 22  
Roll Call No. 07-  
Communication No. 07-722  
Submitted by: Richard A. Clark, City Manager

## AGENDA HEADING:

Submitting travel request for T.M. Franklin Cownie, Randy Dawson & Danielle Galien.

## SYNOPSIS:

Approval for travel requests listed below.

## FISCAL IMPACT:

Amount: \$2,200.00 (Cownie); \$8,150.00 (Dawson); \$1,760.00 (Galien)

Funding Source: 2007-2008 Operating Budget under:

- GE001 MCC010000 – Mayor – Mayor and Council (Cownie)
- SP324 POL982200 – Police – State Forfeited Funds (Dawson)
- SP324 POL982200 – Police – State Forfeited Funds (Galien)

## ADDITIONAL INFORMATION:

**T.M. Franklin Cownie (R-0), Mayor,** to Washington, DC, from January 22 – 26, 2008 (\$2,200.00), to attend The United States Conference of Mayors 76<sup>th</sup> Winter Meeting and the Mayors Innovation Project meeting.

**Randy Dawson (NR-0), Captain,** to Boston, MA, from July 12 – August 1, 2008 (\$8,150.00), to attend the 2008 Senior Management Institute for Policing (SMIP). SMIP is a program of the Police Executive Research Forum Program that provides senior police executives intensive training in the latest management concepts and practices used in business and government. A demanding three-week course, SMIP brings together faculty from some of the nation's top universities, successful law enforcement chief executives, and subject matter experts from the private sector. SMIP's curriculum addresses those issues that demand the attention of today's forward-thinking law enforcement leaders.

**Danielle Galien (R-0), Senior Identification Technician,** to Miami, FL, from January 20 – 26, 2008 (\$1,760.00), to attend a Bloodstain Pattern Analysis Workshop course being presented by the Miami-Dade Police Department Metropolitan Police Institute. This 44-hour course will instruct the student in identifying bloodstain pattern evidence at the crime scene. Students will learn how to properly interpret, document, preserve, and reconstruct bloodstain pattern evidence. Previously approved by Council at the November 19, 2007 meeting (Council Communication No. 07-704), circumstances have caused necessary revisions to be made to the original dates and costs of travel.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 as of November 27, 2007 is \$146,519.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**