



Council Communication

Office of the City Manager

Date

December 17, 2007

Agenda Item No. 28

Roll Call No. 07-

Communication No. 07-743

Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting travel request for Johnathan Lund, Eric Nevins, Gerald Pettegrew & Venkata Yarlagadda.

SYNOPSIS:

Recommend approval for travel requests listed below.

FISCAL IMPACT:

Amount: \$1,654.28 (Lund); \$1,266.48 (Nevins); \$2,820 (Pettegrew); \$2,400 (Yarlagadda)

Funding Source: 2007-2008 Operating Budget under:

- GE001 FIR070100 – Fire – Commercial Fire Inspect (Lund)
- GE001 POL040900 – Police – E911 Reimbursement (Nevins)
- SP324 POL982200 – Police – State Forfeited Funds (Pettegrew)
- SP720 HRS980100 – IT – City Wide Training/Benchmarking (Yarlagadda)

ADDITIONAL INFORMATION:

Jonathan Lund (NR-0), Fire Protection Engineer, to Denver, CO, from March 2 – 8, 2008 (\$1,654.28), to attend the Colorado Chapter of the International Code Council's 23rd Annual Educational Institute. Courses will provide comprehensive in-depth instruction based upon the 2006 editions of the International Building and Fire Codes.

Eric Nevins (R-1), Communications Supervisor, to Orlando, FL, from January 25 – 31, 2008 (\$1,266.48), to attend, as the Executive Council Representative for Iowa, the Associated Public Safety-Communications Officials (APCO) International's 5th Annual Winter Summit. The summit will focus exclusively on technology, and tailored to foster technical information sharing with others in the public safety communications field.

Gerald Pettegrew (NR-0), Public Safety Systems Manager, to McLean, VA, from February 3 – 9, 2008 (\$2,820), to attend a workshop on i2 software new to the Des Moines Police Department. The class is required for implementation of the application.

Venkata Yarlagadda (NR-0), IT Senior Web Developer, to St. Paul, MN, from January 22 – 25, 2008 (\$2,400), to attend a three-day course on "Introduction to Programming ArcObjects using the Microsoft.NET Framework." This course will provide training on GIS and how to integrate this within our web development.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 as of December 11, 2007 is \$159,283.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE